



Ref No.: JMC/Accts/MPH-T/2024-25

February 2, 2025

## **The Audio, Video, Stage Lighting, Electrical and Stage Furnishing Works**

### **REQUEST FOR PROPOSAL (RFP)/NOTICE INVITING TENDERS**

Jesus & Mary College (University of Delhi) is a Christian Minority Institution located in Chanakyapuri, New Delhi which imparts higher education to women.

**Sealed Proposals/Tenders are invited for Design, Supply, Installation, Testing and Commissioning of the Audio, Video, Stage Lighting, Electrical and Stage Furnishing Works in the MPH "Thevenet Hall" of Jesus & Mary College, New Delhi, including Maintenance of the Systems.**

Prescribed tender form containing Terms & Conditions must be obtained from the Accounts Section of the college on the payment of Rs. 2,360/- (Rupees Two Thousand Three Hundred Sixty Only) inclusive of 18% GST by Cash or Demand Draft (In favour of Principal, Jesus and Mary College). No other mode of payment will be accepted. Tender documents which are not purchased from the College will be directly rejected.

Sale of tender document will be till 3:00 p.m. on 22<sup>nd</sup> February 2025 (Saturday). The sealed tender will be accepted in the office of the undersigned till 28<sup>th</sup> February 2025 (Friday) 3:00 p.m. excluding 23.02.2025 and 26.02.2025.

**Pre-Bid Meeting** – Date and Time of the Pre-Bid Meeting will be notified on College website ([www.jmc.ac.in](http://www.jmc.ac.in)).

The **Technical Bid** will be opened at 11:00 a.m. on 5<sup>th</sup> March 2025 (Wednesday) in the College in the presence of the authorized representative of the bidder.

The dates and time of opening the **Financial Bid** will be notified on the college's website to the shortlisted candidates.

Interested parties may visit the College website ([www.jmc.ac.in](http://www.jmc.ac.in)) for the details w.r.t. Tender Notice, date & timings of sale of tender documents and inspection. Any addendum/corrigendum will only be published on [www.jmc.ac.in](http://www.jmc.ac.in). For any queries please contact Mr. Dias Mario Antony- 8921591697

**PRINCIPAL**

# BOQ

S. No	Description	Area	Qty	UoM	Unit price	Total price
<b>1. AUDIO SYSTEM</b>						
1.01	SITC of Passive Array Loud Speakers to be installed in the formation of 3+3 as Front of the House Loudspeaker with 15" woofer, 2" Horn Loaded Rotatable Compression Driver fitted with Rotatable Constant-directivity waveguide, 106 dB sensitivity, 139 dB maximum SPL Power handling: 500 W continuous, 2000 W peak, Frequency Range of 50 Hz to 16000 Hz, Nominal Impedence of 6 Ohms	Main Speaker	6	No		
1.02	SITC of Passive subwoofer in the arrangement of 2X18" High sensitivity of 102dB, 139 db maximum SPL (peak)Power handling: 1200 W continuous, 4800 W peak, Frequency Range Of 33 Hz to 240 Hz, 4 Ohms Nominal Impedence and Rectangular 13-ply birch vented enclosure	Main SUBS	2	No		
1.03	SITC of Passive Loudspeakers to be installed under and over Balcony as Fill Speakers, 12" Low Frequency Driver, 1-inch titanium compression driver, Frequency Range of 55 Hz to 20000 Hz, sensitivity 05 Hz, Maximum SPL of 131dB, Power Handling 325 Watt RMS and 1300 Watt Peak, Made using plywood with EVCoat	Fills	4	No		
1.04	SITC of Active Loudspeakers to be installed as Stage Monitor and Control Room Monitor, 15" Low Frequency Driver, 1.4-inch titanium compression driver, Frequency Range of 53 Hz to 20000 Hz, sensitivity 95dB at 1W/1M, Maximum SPL of 126dB, Power Handling 250 Watt RMS and 1000 Watt Peak, 8 Ohms Nominal Impedence	Monitors	4	No		
1.05	SITC of Passive Loudspeakers to be installed in the Green Room, 5.25" Low Frequency Driver, .75-inch HF Driver, Frequency Range of 85 Hz to 20000 Hz, sensitivity 85dB at 1M/1W, Maximum SPL of 115dB, Power Handling 75 Watt RMS housed in a fire rated ABS plastic enclosure	Green Rooms	2	No		

1.06	SITC of Professional Class H 2-Channel Power Amplifier of 2x 1800W with In built DSP Complete with FIR Filters, Audio Limiters, Output delay per channel, 31 band GEQ per channel, PEQ per channel, Load impedance and having PC remote control option, Less then .05% THD at 1200 Watt W/4 ΩMBW = 80 kHz, 1kHz	Power Amplifier	4	No		
1.07	SITC of Professional Class H Live 2x 1400W with In built DSP Complete with FIR Filters, Audio Limiters, Output delay per channel, 31 band GEQ per channel, PEQ per channel, Load impedance and having PC remote control option, Less then .05% THD at 1200 Watt W/4 ΩMBW = 80 kHz, 1kHz	Power Amplifier	1	No		
1.08	SITC of Professional Class D Live 1x 120W Full power output supporting 4Ω, 8Ω, 70 V and 100 V EMG override input, ensuring critical messages are heard clearly Contact override with 2-tone chime for attention-grabbing alerts 120 Hz high-pass filters to customize audio output and eliminate unwanted low-frequency noise	Power Amplifier	1	No		
1.09	Supply Installation testindg and commissioning Digital Mixing Console of 33 motor faders (32 channels + 1 master) 48 input mixing channels (40 mono + 2 stereo + 2 return) 20 Aux (8 mono + 6 stereo) + Stereo + Sub buses 8 DCA groups with Roll-out 32 analog XLR/TRS combo mic/line inputs + 2 analog RCA pin stereo line inputs 16 analog XLR outputs 34 x 34 digital record/playback channels via USB 2.0 + 2 x 2 via a USB storage device 8 Effects and 10 GEQ	Audio Mixer	1	No		
1.10	Supply, Installation, Testing and Commissioning of Dante-equipped I/O rack with 16 microphone/ line inputs and 8 line outputs.	I/O Card	2	No		
1.11	SITC of Dante expansion card for Mixing Console	Expension Card	1	No		
1.12	SITC of speaker management system aith 8ch mic/line input and 8ch analog output with input channels of 3-band PEQ, Comp, Gate, Auto Gain Control, Feedback suppressor (only available in ch 1-4)/ Stereo CH: 3-band PEQ, Comp, Auto Gain Control and output channels with Room Delay, Room EQ, Speaker Processor, X-Over	Loudspeaker Management System	1	No		

	(1way,2way), Delay, 6-band PEQ, Limiter and internal processing with Priority Ducking, Ambient Noise Compensator					
<b>2. MICROPHONE SYSTEM</b>						
2.1	Supply, Installation, Testing and Commissioning of Handheld Wired Unidirectional Cardioid Dinamic Vocal Microphone of Frequency response of 70 Hz to 14000 Hz or Better	Mic Setup	10	Job		
2.2	Supply, Installation, Testing and Commissioning of Wired Unidirectional Cardioid Dinamic Instrumental Microphone of Frequency response of 50 Hz to 14000 Hz or Better	Mic Setup	10	No		
2.3	Supply, Installation, Testing and Commissioning of Dual Handheld Wiress Unidirectional Cardioid Dinamic Microphone of Frequency response of 70 Hz to 14000 Hz or Better	Mic Setup	4	No		
2.4	Supply, Installation, Testing and Commissioning of Head Worn Wiress Unidirectional Cardioid Dinamic Microphone of Frequency response of 70 Hz to 14000 Hz or Better	Mic Setup	2	No		
2.5	Supply, Installation, Testing and Commissioning of Lapel Wiress Unidirectional Cardioid Dinamic Microphone of Frequency response of 70 Hz to 14000 Hz or Better	Mic Setup	2	No		
2.6	Supply, Installation, Testing and Commissioning of Podium Unidirectional Cardioid Dinamic Microphone with Base Stand of Frequency response of 70 Hz to 14000 Hz or Better	Mic Setup	2	No		
2.7	SITC of 5 Set Drum with with 1 Cardioid Dynamic Kick Drum Microphone, 3 Cardioid Dynamic Snare/Tom Microphones, 1 Cardioid Dynamic Instrument Microphones 1 Break-resistant Microphone Clip, 3 Break-resistant Drum Rim Mounts	Mic Setup	1	Set		
2.8	Supply, Installation, Testing and Commissioning of 19 Inch Rach Mountable Antenna distribution system offers 4-way active antenna splitting and cascade port with different frequency versions available.	Mic Setup	1	No		

2.9	Supply, Installation, Testing and Commissioning Active directional UHF and VHF antenna delivers improved wireless signal reception with integrated amplification. Features include greater rejection of RF signals outside the coverage area and an integrated amplifier with 4 gain settings	Mic Setup	2	No		
2.10	Supply, Installation, Testing and Commissioning 50 Feet Antenna Cable	Mic Setup	4	No		
<b>3. STAGE LIGHTING</b>						
3.1	Supply and Installation of Indoor LED par LED Par light 180 Watt RGBW, 110v- 250v/50-60HZ, lamp-TX high power LEDs; 10w x18 LED, (4-in One Color System) working position; any safe working position LED display, DMX channels -4/8 Channels DMX512, IP Grad- IP20, control mode-master/slavesynchronization, DMX-512 control, Made with Alluminium Alloy	Lighting	18	No		
3.2	Supply and Installation of Indoor LED par LED Par light 200 Watt 2700-3200K Color Temperature, 110v- 250v/50-60HZ, lamp-TX high power LEDs; 50w x4 LED, working position; any safe working position LED display, DMX channels -1/2 Channels DMX512, IP Grad- IP20, control mode-master/slavesynchronization, DMX-512 control, Made with Alluminium Alloy	Lighting	36	No		
3.3	Supply and Installation of 200W LED Fresnel Light having 3200K colour temperature High quality uniquely designed Fresnel Lens CRI,TLCI and R9 value above 96 LED COB Based Source No Multiple Shadows – Single Source illumination Total Power Consumption of 210W	Lighting	8	No		
3.4	Supply and Installation of led Profile spot ULTRA BRIGHT Specification Voltage : AC90-240V,50/60Hz Power Consumption : 200W LED : 200W Warm White / 2 in 1 / 4 in 1 Service Life : 60000 hours Lens Angle : 19/26/36° Optional Dimmer: 0-100% Linearly Adjustable Ambient Temperature : -25°C -+45°C Control Signal DMX512,Master-Salve,Sound, AutoControl Channel : 1/3CH (Single colour)	Lighting	2	No		

3.5	Supply and Installation of led Follow spot ULTRA BRIGHT Specification Voltage : AC 90-240V,50/60Hz Power Consumption : 700 W LED : 440W Warm White 5 Channel of Signal DMX512, Master-Salve, Auto Control Channel : 1/3CH (Single Color)	Lighting	1	No		
3.6	Supply, Installation, Testing and Commissiing of Theater spot opf 300 Watt with a beam angle ramnging from 19 degree to 50 degree.	Lighting	1	No		
3.7	Supply of Sharpi LED light, 1* 300W, ULTRA BRIGHT Specification Voltage : AC 90-240V,50/60Hz Power Consumption : 300 W LED : 16 Channel of Signal DMX512, Master-Salve, 2-Glass GOBO and 8-Prism + 16 Prism effects por better	Lighting	4	No		
3.8	Supply and Installation of Controller, 512/1990 standard, the maximum 1024 control channel, photoelectric isolaon signal output . Control 96 largest amount of dimming or 96 road, use pearl lamp base. Maintain shutdown data.	Lighting	1	No		
3.9	DMX Splitter upto 8-Channels	Lighting	1	No		
<b>4. VIDEO SETUP</b>						
4.01	SITC of WUXGA with 4K Enhancement Laser 3LCD, 3-chip technology Projecor of 16,000 ANSI Lumens bright images in any environment Up to a 500" ultra-large screen with a lower cost-per-inch and Supports a 16:9 aspect ratio, Through Ration 1.57 – 2.56, Contrast Ratio: 2,500,000:1, 3G-SDI in/out; HDMI x 1 (HDCP 2.3); HDBaseT x 1; DVI-D x 1; VGA x 1; Variable audio out: Mini Stereo x 1; USB Type B x 1; USB Type A x 2 (5 V, 2.0 A); USB Type A for Wireless LAN (optional); Serial: RS-232C x 1 (9-pin); Remote Mini Stereo; Network: RJ-45,	Video	1	No		
4.02	SITC of projector lense for above projector with 0.48 to 0.57 WUXGA throw ratio; lens shift–vertical: -24 percent to +24 percent, horizontal: -10 percent to +10 percent	Video	1	No		

4.03	SITC of Cyclorama (PVC Screen) of 28Feet X 16 Feet Providing, Fabricating and fixing MS pipe 40mm diax2.5mm thick, hollow square tube 25mmx2,5mm, MS angle 35x35x3mm, cat walk,Platform,Ladder,including steel primer and finsihing with satin (Black)with accessories and arrangements etc. complete(Sample of screen to be approved)	Video	448	Sqft		
4.04	SITC of Complete set includes Transmitter and Receiver with Power Supply and Flesher, RX, power supply, that Extend HDMI 2.0 signals up to 4K@60Hz / 4:4:4 up to 100m Extends bi-directional IR, RS232 and ethernet pass through. Flexible PoC (Power on either end) Supports HDR10 HDCP 2.2 compliant Flexible power design (use power supply at TX or RX) Includes re-clocking circuitry for maximum device compatibility Locking power connector (power supply included)	Video	2	No		
4.05	SITC of Full HD PTZ IP Camera: having 20x optical zoom, 57° of Horizontal Viewing Angle; 32.1° of Vertical Viewing Angle; with a focal length of 5.33mm~110mm, Video Output (HD) Interface: 3G-SDI / HDMI / Ethernet / USB3.0; Video S / N Ratio: > 50dB or better; Tilting Angle +90° ~ -30°, Panning Angle +170° ~ 170°; USB Output: 1080p 60.	Video	1	No		
4.06	SITC of PTZ Camera Controller with Joystick: Easy operation of versatile camera adjustments; High brightness OLED display; Camera Control(Max.):7; Display:OLED ;Power Consumption:<2W; Baud Rate9600/38400bps; Power DC12V;	Video	1	No		
4.07	SITC of IP Based decoder for USB Connectivity. HDMI Output HDMI 2.0 x1; Audio Input Line In/MIC In ,3.5mm x1; Audio Output Line Out, 3.5mm x1; IP Stream to USB Webcam Yes; Audio Decoding Yes; Video Decoding H.264 / HEVC(H.265).	Video	1	No		

4.08	SITC of 4X1 HDMI Switcher that Auto-switches or manual switches between four HDMI inputs 1) HDMI and 1) 3.5mm TRS audio (ARC & audio de-embedding) output Front panel, IR and RS232 control Supports resolutions up to 4k@60Hz, 4:4:4. 8 bit deep color Supports HDR formats, HDCP 2.2 compliant Supports EDID management Supports CEC pass through control of source / display Super slim design only .5" tall Micro USB firmware update port Included: 5VDC 1A universal power supply with international power adapters	Video	1	No		
4.09	SITC of 5 Meter 4K HDMI Cable	Video	4	No		
4.10	SITC of 1 Meter HDMI Cable	Video	10	No		
<b>5. BACKEND</b>						
5.1	SITC of 12 AWG 2-core Oxygen Free Speaker Cable, 305 Meter Spool	Cable	4	Coil		
5.2	SITC of 22 AWG 2-core Shielded Microphone Cable 100 Mtr Spool	Cable	5	Coil		
5.3	SITC of 4-Pair Twisted network cable that supports the frequency or 1-600 Mhz, 10 GIG Ethernet Cable	Cable	610	Mtr		
5.4	SITC of 24 AWG 2-core Shielded DMX Cable	Cable	400	Mtr		
5.5	SITC of Various Connectors	Cable	1	Lot		
5.6	SITC of Boom Arm Microphone Stands	Cable	20	No		
<b>6. PROCENIUM WORK</b>						
6.1	Providing,making and fixing partition/facade 62-65mm thick or as per site requirement consisting of 50x25mm Heavy MS tube 14SWG 600-750mm c/c panels B/W as per requirements and panelling the frame with 12mm thick commercial ply on both faces.and paste over both side with 1.00 mm thick laminates of approved colour and design.(Steel members shall be painted with two coat enamel paint with one coat steel primer) (Area: Stage procenium & Control room)	Procenium	50	SQMT		



## INSTRUCTIONS FOR THE BIDDERS

1. The bidders must complete the modification and upgradation of Audio, Video, Lighting and Proscenium of the Multi-Purpose Hall (MPH) in Jesus and Mary College (JMC), New Delhi, with the given items and hand it over to the Institute within the specified contract period of 45 days from the date of awarding the contract.
2. Work is to be completed on a turn-key basis. The selected bidder shall have to arrange entire required items including labour, furniture, audio-visual systems, two-way communication, electrical, civil items and to complete civil and electrical works. The site is to be handed over to the institute after completing all aspects after completion.
3. Tender has been invited under two bid systems - Technical and Financial. Hence all instruction should be followed properly as mentioned in the bid document.
4. Both the bids, Technical bid and Financial bid, should be submitted in separate envelopes with respective labels and both bids then should be kept in a single and sealed envelope clearly labelled as "Proposal for Audio, Video and Lighting up gradation of Multi-Purpose Hall".
5. All the annexures/declarations and tender documents should be signed by the bidders. If these are signed by a representative, an authorisation letter issued after tender publishing date must be attached. Tender submitted in loose sheet/unsigned shall not be considered.
6. The pages of tender document should be properly numbered and an index with proper page number should be attached with the tender document.
7. Rates quoted in respect of tender should be typed only. Any cutting, overwriting shall not be considered.
8. The bidder shall quote rates in Indian Rupees (INR). Rates quoted in other currency shall be treated as non-responsive and will be rejected.
9. Only technically qualified bidders will be considered for financial evaluation. Financial bid opening date and time will be intimated to technically qualified bidders only.
10. Technical compliance sheet must be attached along with the catalogue wherein the technical compliance will be intimated properly.
11. It is responsibility of bidders to ensure timely submission of bids as per given schedule and must be submitted to Principal's Office, Jesus and Mary College, New Delhi. Bids received after due date will not be considered.
12. In event of the above-mentioned date being declared as holiday/closed day for the JMC, the tender due date will be postponed to the next working day.

## GENERAL TERMS AND CONDITIONS

1. Tenders should be quoted only by reputed firms having sufficient experience and expertise. Bidder should have the OEM authorisation from the OEM of major devices which are to be used for renovation of Multi-Purpose Hall in the format given at "Annexure- I". The bidder is responsible for the supply of stores and completion of works. If the Principal Manufacturer withdraws rights of distribution from the bidder during validity period of rate contract, the Principal, Jesus and Mary College, Delhi has right to cancel the eligibility of the bidder and accept or reject the candidature of new coming authorised distributor. Any authorisation certificate issued in the past for participating in any specific tender shall not be considered as a valid authorisation by OEM.
2. The offered devices/equipment should be latest and compatible with the existing set-up of the Institute for smooth integration and functioning.
3. **Patent Rights:** The supplier shall, always, indemnify and keep indemnified the purchaser, free of cost, against all claims which may arise in respect of goods & services to be provided by the supplier under the contract for infringement of any intellectual property rights or any other right

- protected by patent, registration of designs or trademarks. In the event of any such claim in respect of alleged breach of patent, registered designs, trademarks etc. being made against the purchaser, the purchaser shall notify the supplier of the same and the supplier shall, at his own expenses take care of the same for settlement without any liability to the purchaser.
4. **Country of Origin:**
    - a) All goods and services to be supplied and provided for the contract shall have the origin in India or in the countries with which the Government of India has trade relations.
    - b) The word “origin” incorporated in this clause means the place from where the goods are mined, cultivated, grown, manufactured, produced or processed or from where the services are arranged.
  5. **Terms of Delivery:** Goods shall be delivered by the supplier in accordance with the terms of delivery and as per the delivery period specified in the schedule of requirement and Supply & Delivery Clause in General Terms and Conditions Section. Please note that the time shall be the essence of the contract.
  6. **Instructions for transportation of domestic goods including goods already imported by the supplier under its own arrangement:** The supplier will arrange transportation of the ordered goods to Consignee Site i.e. Jesus and Mary College, New Delhi.
  7. **Tender Currencies:** The Bidder supplying indigenous goods or already imported goods shall quote only in Indian Rupees (INR) in the Financial Bid Format given at **Annexure-I**. A Bidder quoting imported goods located within India shall produce documentary evidence of the goods having been imported and located within India, in case their bid is found to be the lowest one after opening of financial bid.
  8. **Earnest Money Deposit (EMD):** All bidders are required to submit an Earnest Money Deposit (EMD) of Rs.1,00,000/- as a Demand Draft drawn in favor of Principal, Jesus and Mary College, Delhi.
  9. **Grounds for Forfeiture of Earnest Money Deposit (EMD):** The following will be valid and sufficient grounds for forfeiture of the Earnest Money Deposit in favour of Jesus & Mary College and no representation in this regard will be entertained:
    - a) If any bidder withdraws his bid before the expiry of the validity period or before selection of the successful bidder, whichever is earlier.
    - b) If the successful bidder fails to furnish the prescribed Performance Guarantee within the prescribed period.
    - c) If the successful bidder fails to commence the work specified in the tender documents within 7 days from the date of signing the Work Contract or such other extended time as may be permitted by the Principal, Jesus & Mary College for *bona fide* reasons.
    - d) If it is found at any stage of the processing of the bids/finalization of the contract that the bidder has/had furnished false information/document(s) or withheld some vital information/document(s) or the services as per the contract have not been provided to the utmost satisfaction of Jesus & Mary College.
    - e) If it is found at any stage of the processing of the bids /finalization of the contract that the bidder was blacklisted by any Government department or organization.
  10. **EMD Exemption:** The entire requirement for the renovation of multi-Purpose Hall is related to works, installation which comes under services. MSME’s/Central Purchase Organization/DPIIT’s are exempted for the EMD
  11. **Information and instruction on Duties and Taxes:**
    - a) **Octroi Duty and Local Duties & Taxes:** Normally, goods to be supplied to Government Departments against Government contracts are exempted from levy of town duty, Octroi duty, terminal tax and other levies of local bodies. However, on some occasions, the local bodies (like town body, municipal body etc.) as per their regulations allow such exemptions only on production of certificate to this effect from the concerned Government Department. Keeping this in view, the supplier shall ensure that the stores to be supplied by the supplier against the contract placed by the purchaser are exempted from levy of any

such duty or tax and, wherever necessary, obtain the exemption certificate from the purchaser.

- b) Goods and Services Tax (GST) as per GST Act 2017: If a Bidder asks for Goods and Services Tax to be paid extra, the rate and nature of Goods and Services Tax applicable should be shown separately in their GST Compliant Invoices. The Goods and Services Tax will be paid as per the rate at which it is liable to be assessed or has been assessed provided the transaction is legally liable to Goods and Services Tax and is payable as per the terms of the contract. If any refund of Tax is received later, the supplier must return the amount forthwith to the purchaser

**10. Warranty cum maintenance for 36 months (to be submitted from OEM on points below)**

- a) The bidders shall have to provide warranty on installed equipment for period of 3 years with maintenance of entire set of the Multi-Purpose Hall.
- b) Bidders must submit a written guarantee/warranty from the manufacturers stating that the Devices/equipment being offered is the latest model as per the specifications and the spares for the equipment will be available for a period of at least 5 years after the guarantee/warranty period.
- c) The manufacturer will have to keep the institute informed of any update of the equipment (hardware or software) over a period of next 5 years and undertake to provide the same to the institute at no extra cost and also they will supply regularly any items of spare parts requisitioned by the purchaser for satisfactory operation of the equipment till the life span of the equipment, if and when required on Mutually agreed price.
- d) Guarantee/warranty to the effect that before going out of production of spare parts, the manufacturer and/or Bidders will give adequate advance notice to the purchaser of the equipment so that the latter may undertake to procure the balance of the lifetime requirements of spare parts.
- e) The Guarantee/warranty to the effect that the manufacturer will make available to the institute, the blueprints and drawing of the spare parts if and when required in connection with the equipment.
- f) The supplier must provide warranty comprehensively for 36 months Onsite Warranty including Spare Parts & Labour etc. that the Equipment/Stores supplied under the contract is new, unused and incorporate all recent improvements and design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the Equipment/Stores supplied under the contract shall have no defect arising from design, materials (except when the design adopted and/or the material used are as per the Purchaser's/Consignee's specifications) or workmanship or from any act of commission or omission of the supplier that may develop under normal use of the supplied Equipment under the conditions prevailing in India. No conditional warranty like mishandling, manufacturing defects etc. will be acceptable. Comprehensive Warranty as well as Comprehensive Maintenance contract should be inclusive of all accessories. Replacement and repair will be undertaken for the defective Equipment/Stores. Proper marking must be made for all spares for identification like printing of installation and repair dates.
- g) Upon receipt of such notice, the supplier shall, within 24 hours on a 24 X 7 basis respond to take action to repair or replace the defective Equipment/Stores or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/ Equipment /Stores after providing their replacements and no claim, whatsoever shall lie on the purchaser for such replaced Parts/Equipment/Stores thereafter. Non-replacement will attract appropriate penalty including forfeiture of performance security on repetition of such misconduct.
- h) The Bidder hereby declares that the goods/equipment/stores/articles supplied to the buyer under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications and the particulars contained/mentioned in the clauses hereof and the Bidder hereby guarantee/Warranty that the said goods/equipment/stores/

articles conform to the description and quality aforesaid. The purchaser will be entitled to reject the said goods/equipment/stores/such portion thereof as may be discovered not to conform to the said description and quality as follows:

- i. Bidder should state categorically whether they have fully trained technical staff or installation/commissioning of the equipment and efficient after sales services.
  - ii. It is specifically required that the Bidder/Supplier will supply all the operating and service manuals along with blue-prints and drawings including circuit diagram of the equipment supplied as well as its components.
- i) If the supplier, having been notified, fails to take appropriate action to replace the defect(s) within 24 hours on 24X7 basis, the purchaser may proceed to take such remedial action(s) as deemed fit by the purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the purchaser may have against the supplier. In case of failure of rectification within given time period, JMC will take necessary action for rectification at their own end. The cost incurred on such rectification shall be borne by the service provider. Additional 5% of cost incurred, will also be charged as administrative expenditure.

### **OTHER TERMS AND CONDITIONS**

1. Bidders are required to quote strictly as per specification of the equipment provided in Annexure I along with the make and model of the equipment as per the provided specification.
2. Additional features (in case of equipment), if any, should be listed separately in the offer. However, technical and financial evaluation will be done as per the specifications mentioned. The bidder should have the necessary infrastructure for maintenance of the equipment and will provide accessories/spares as and when required by the Jesus and Mary College for 05 years after expiry of the Warranty period.
3. **Applicability of Anti-Profitteering Rule under GST Act 2017:** No item should be quoted with price more than the M.R.P. by any Supplier Agency to Jesus and Mary College, Delhi. The MRP is required to be clearly mentioned on each of the supplied item/its packaging in their offered pack size. The prices should be quoted strictly in accordance with unit/pack Size and Strength/Potency mentioned in the schedule of Requirement. The Anti-Profitteering Rule under GST Act 2017 is applicable against this Tender Enquiry on which the Supplier Agency mandatory must pass on the benefit due to reduction in rate of tax to the Jesus and Mary College, Delhi by way of commensurate reduction in their prices. If any Supplier Agency is found to default the above said rule (i.e. passing all the benefits of GST Tax Regime price reductions to Jesus and Mary College, Delhi), the necessary action deemed fit as per GST Act 2017 shall be initiated against such defaulter firm.
4. **Fall Clause:** If at any time during the execution of the contract, Contractor /Manufacturer /Distributor/Dealer reduces the sale price or sells or offers to sell such stores, as are covered under the contract, to any person/organization including the purchaser or any department of Central Government or any other PSUs at a price lower than the price chargeable under the contract during the Current Financial Year, he shall forthwith notify Principal, Jesus and Mary College, Delhi. The necessary difference amount about such reduction or sale or offer of sale to the purchaser and the price payable under the contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale shall stand correspondingly reduced and deposited to Jesus and Mary College, Delhi by the Bidder. Failing this Jesus and Mary College, Delhi will deduct from the pending bills/Performance Security Deposit to recover the loss to the institution.
5. The Principal, Jesus and Mary College, Delhi has full authority to consider the performance of manufacturer/authorised dealer or distributor/bidder, and they should submit a latest performance certificate (not older than previous financial year 2023-24) from any other Govt. Multi-Purpose Halls/Institutions/PSUs to testify the proper dealing & performance as well as installation and maintenance of Audio Video infrastructure.

6. **Terms of Delivery of products/completion of works and Penalty/Liquidation Damage:**
  - a) Delivery of stores shall be to the campus of Jesus and Mary College, Delhi. Jesus and Mary College, Delhi will not be liable for payments on account of Freight/Taxes /Expenditures which are to be paid inclusively by the suppliers.
  - b) The selected Bidder shall be bound to supply and complete the works of installation and integration with a period of 45 days from the date of receipt of work order. Thereafter suitable action as deemed fit, will be initiated. JMC will recover the general damages or extra expenditure incurred in the risk purchase at the risk and cost of the bidder and amount paid in excess shall be deducted from their pending bills. The above shall be in addition to forfeiture of Bid Security and blacklisting of the firm depending upon the circumstances of the default/gravity of the case.
  - c) The period of delivery strictly to be followed by the Supplier Agency as per time-period communicated through Purchase/Supply Order through e-mail/hard copy through speed post. A penalty of 0.5% of the value of order per week for delay in completion of works subject to maximum of 10% of awarded value. No supplies will be entertained thereafter, and it will be treated as withdrawal by the bidder for which action will be taken as per the bid security declaration and other relevant rules/guidelines issue by Government in this regard. Part supplies will not be accepted / allowed at Jesus and Mary College, Delhi.
7. **Inspection Of Supplies & Acceptance:** Inspection will be done by the Committee duly constituted by Principal, JMC, Delhi and or its authorised representatives in Jesus and Mary College, Delhi premises at designated place in presence of supplier or its representative. Any cost incurred for carrying out the inspection/testing etc. shall be borne by Supplier Agency. The supplied goods/works will be accepted by Institute on approval of the Committee. The Bidders shall have to obtain prior approval of the Committee for the works at different stages as and when required.
8. **Incidental Services:** The supplier shall be required to perform the following services at the Consignee Site:
  - a) Installation & commissioning, Supervision and Demonstration of the Equipment/Goods.
  - b) Providing required jigs and tools for assembly, minor Civil/Electrical/Plumbing/any other engineering works etc. required for the completion of the installation
  - c) Training of the Consignee's Staff, operator etc. for operating and maintaining the Equipment/Goods, if required.
  - d) Supplying required number of operation & maintenance manual for the goods
9. **Distribution Of Dispatch Documents for Clearance/ Receipt of Goods:** The supplier shall send all the relevant dispatch documents well in time to the Purchaser/Consignee to enable the Purchaser/Consignee clear or receive (as the case may be) the goods in terms of the contract. Within 24 hours of dispatch, the supplier shall notify the purchaser, consignee, and others concerned if mentioned in the contract/purchase Order, the complete details of dispatch and supply the following documents by registered post/ speed post/courier (or as instructed in the contract):
  - a) Three copies of supplier's invoices showing contract number, goods description, quantity, unit price and total amount;
  - b) Two copies of packing listed identifying contents of each package: if applicable
  - c) Certificate of origin for goods of foreign origin;
  - d) Insurance Certificate, if applicable
  - e) Manufacturers/Supplier's warranty certificate & In-house inspection certificate.
  - f) Work completion certificate from the respective Department
10. **Taxes, Duties, Incidental Services and Warranties:** Supplier shall be entirely responsible for all taxes, duties, fees, levies, incidental Services, Warranties etc. incurred until delivery of the contracted goods to the purchaser.

11. **Terms and mode of payment:** Final Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per the terms & conditions of contract in the following manner:
  - a) **Payment:** Payment shall be made in Indian Rupees as specified in the contract in the following manner: 20% payment will be released on submission of design, planning and schedule of the completion of the work. Next 50% of the payment will be released on supply of items, equipment (which are to be installed) and on their acceptance by the College. On successful Operations of the entire Audio, Video and Lighting system: remaining thirty percent (30%) payment would be made against 'successful operation of the entire system and issuance of satisfactory report from the Building Committee.
  - b) On successful completion of supply, Installation, Commissioning of service and work (Preferably within three weeks of time of "Consignee Receipt Certificate (CRC)" and Subject to submission of following documents):
    - i. Three copies of supplier's invoice showing contract number, goods description, quantity, unit price and total amount
    - ii. Two copies of packing list identifying contents of each package
    - iii. Inspection Certificate, if any
    - iv. Insurance Certificate, if any
    - v. Certificate of origin for imported goods
    - vi. Consignee Receipt Certificate in original issued by the authorized User Department representatives/Concerned Stores Representative of the consignee.
  - c) The supplier shall not claim any interest on payments under the contract.
  - d) In case of any damage to college property by the bidder during the course of the work, including any damages to building, furniture, any other movable or immovable property, the cost of repairing/restoring shall be borne by the bidder.
12. Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the Supplier at rates as notified from time to time by the Government
13. The supplier shall send its claim for payment in writing, when contractually due, along with relevant documents etc., duly signed with date, to the respective consignees.
14. While claiming payment, the supplier is also to certify in the bill that the payment being claimed is strictly in terms of the contract and all the obligations on the part of the supplier for claiming that payment has been fulfilled as required under the contract.
15. While claiming reimbursement of the duties, taxes etc. (like custom duty and/or GST or any other taxes) from the Purchaser/Consignee, as and if permitted under the contract, the supplier shall also certify that, in case it gets any refund out of such taxes and duties from the concerned authorities at a later date, it (the supplier) shall refund to the Purchaser/Consignee forthwith.
16. In case the Service Provider is not in position to submit its bill for the balance payment for want of copies of receipt or Inspection Note from the consignee and the consignee has not complained about the non-receipt, shortage, or defects in the supplies made, balance amount will be paid by the paying authority without consignee's receipt certificate after three months from the date of the preceding part payment for the goods in question, subject to the following conditions: -
  - a) The bidder will make good Equipment/goods for any defect or deficiency that the consignee(s) may report within six months from the date of dispatch of goods.
  - b) Delay in supplies, if any, has been regularized subject to deduction of applicable Liquidating Damage such as Infrastructure Damage Etc.
  - c) The contract price where it is subject to variation has been approved by the Building Committee of the College.
  - d) The service provider furnishes the undertakings on the of appropriate value.

17. **Sub-Letting of works:** - Selected Bidders shall not be allowed to sub-let the works to any other agency. In case of any unprecedented situation, it can be done only after approval of Competent Authority in JMC.
18. **Others:** Technical Evaluation Committee/Procurement Committee and other committees as duly constituted by the Competent Authority will decide regarding approval of Items, Rates and Quantities required to be procured (increase/ decrease in either side for different categories of Equipment /items as per requirement of Jesus and Mary College, Delhi. Decision of the Principal, Jesus and Mary College will be final and binding to all parties. The Bidder shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency(ies) without prior written consent of the Principal, Jesus and Mary College, Delhi. If it is found that the firm has given sub-contract to another Agency, the contract shall stand canceled & the performance security deposit of such Bidder shall be forfeited by Jesus and Mary College, Delhi. Jesus and Mary College, Delhi shall not be responsible for any financial loss or other damaged or injury to any item or person deployed/supplied by the Supplier Agency during performance of their duties in connection with purchase order/supply order for supplying/ installation/ commissioning of the ordered Equipment/ Stores/ Goods/ Items/ service/ works at Jesus and Mary College, Delhi.
19. **Force Majeure:** Any omission or failure to carry out the provision of the contract by the supplier shall not give rise to any claim by any party, one against the other, if such failure of omission or failure arises from an act of God, which shall include all acts of natural calamities such as fire, flood, earthquake hurricane or any pestilence or from civil strikes, compliance with any statute and/or regulation of the Government, lock-outs and strikes, riots, embargoes or from any political or other reasons beyond the suppliers control including war (whether declared or not) civil war or state or insurrection, provided that notice or the occurrence of any event by either party to the other shall be given within two weeks from the date of occurrence of such an event which could be attributed to 'force majeure' conditions.
20. **Disputes And Arbitration:** All disputes or differences arising during the execution of the contract shall be resolved by the mutual discussion failing which the matter will be referred to an Arbitrator who will be appointed by the Principal, Jesus and Mary College, Delhi for Arbitration for settlement of disputes in accordance with Arbitration & Conciliation Act 1996 or its subsequent amendment, whose decision shall be binding on the contracting parties.
21. **Law Governing the Contract and Jurisdiction:** The contract will be governed under Contract Act 1872, Indian Contract Act 2002 and instructions thereon from the government of India issued in this regard from time to time. The Courts of Delhi shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.
22. **Performance Security Deposit:** The successful Bidder will be liable to deposit 5% of value of the Contract/Purchase Order as Performance Security Deposit in favor of "Principal, Jesus and Mary College, Delhi" by way of "Performance Bank Guarantee" in the format given at **Annexure-IV** in the form of Fixed Deposit Receipt from Scheduled Nationalised/ Commercial Bank refundable after the completion of 3 year warranty period + 2 months (valid for i.e. 38 months) in case of supply of Equipment, subject to successful fulfillment of terms and conditions, on receipt of requisite No dues certificate from the concerned departments/authorities. Security Deposit is liable to be forfeited if the bidder withdraws or impairs or derogates the bid in any respect. Performance Security Deposit will not carry any interest.
23. **Recovery Of Excess Payment Made To Supplier Agency:** If a result of post payment audit any over payment is detected in respect of any supply/works done by the supplier Agency or alleged to have been done by the Agency under this Tender Enquiry, it shall be recovered by the Institution from the Agency and Agency is liable to deposit back the excess extra amount received by them from their pre-agreed amount as per Purchase Order/Work Order from Jesus and Mary College, Delhi within 30 days' time period as and when they will receive written request from Jesus and Mary College, Delhi in this connection.

24. **Under Payment to Be Made to Supplier Agency:** If a result of post payment audit any under payment is detected in respect of any supply/work done by the supplier Agency under this Tender Enquiry, it shall be duly paid by the Institution to the concerned Supplier Agency.
25. **Responsibility Of Supplier Agency for Providing Copies of Relevant Records:** The Supplier Agency shall provide the copies of relevant records during the period of contract or otherwise even after the contract is over as and when asked by Jesus and Mary College, Delhi. No bidder/or his representative shall bring or attempt to bring any political or other outside influence to bear upon any superior authority or JMC functionaries to further this business interest. In doing so, tender of the concerned bidder will be rejected without assigning any reason.
26. **Service Support and Redressal of Complaint:** All Bidders must provide a dedicated/Toll free No. for service support and an Escalation Matrix along with Name, Designation and Mobile number of contact person.
27. **Submission of More than One Offer:** If any bidder is participating in this tender through more than one offer in the capacity of Principal/ Proprietor/Partnership in other firms who can access the information of other bidders through any means and mode of connection, such bids will be summarily rejected. If at any stage it is found the formation of cartel, the involved bids will be rejected, and bidders will be blacklisted.

## **BID EVALUATION CRITERIA**

1. All the bidders shall be primarily evaluated on pre-qualification criterion viz. having submitted all relevant documents, fulfilling statutory obligations/compliance, Experience, Turnover etc.
2. The bidders must submit the documents of the bid document. All the documents should be submitted along with bid submission. Document submitted at later stage will not be accepted.
3. Only technically qualified bidders shall be considered for financial evaluation.
4. Final Financial value will be based on rate quoted (for works along with required items (including passive items)).
5. Lowest bidder will be decided by aggregating the cost of all BoQ items

## **ESSENTIAL REQUIREMENTS OF BIDDER**

1. The Agency should have PAN Number and GST Registration.
2. The bidder should have sufficient/ adequate Infrastructure, manpower and financial strength to undertake the contract.
3. Bidders average annual Turnover Should Be Rupees 3.0 Cr in Last 3 Financial Year (2021-2022, 2022-2023 and 2023-24) The agency should also attach a copy of profit loss statement/ balance sheet certified by a Chartered accountant
4. Bid Specific MAF/Authorisation from OEM as format in Annexure-II
5. The bidder should have branch/registered office NCR/Delhi.
6. The agency should have a minimum continuous FOUR years of experience in dealing with similar works. The bidders should have to submit copy of work orders, compliance certificate in support of their claim.
7. The Agency should have satisfactorily completed similar work at least 01 (One) work with contract value of not less than Rs. 100 L or two similar works with contract value of not less than 75 Lacs or 3 similar works with contract value not less than 50 lakhs. (Copies of work order completion certificate should be submitted). The works should be completed in the organization of Central/State/ PSU's/Local Bodies/Academic Institutions etc.



8. The bidder should have not been debarred/blacklisted/should have not been terminated/ceased without completing the entire duration of contract period by any Central/State Govt. Department, Public Sector Undertaking, Autonomous Bodies, Academic Institutions, CFTIs etc. during past five years from the last date of submission of bids. Declaration should be submitted to this effect.
9. There should be no legal case pending against the Proprietor / Firm / Partner or the Company (Agency). An undertaking must be enclosed in this regard.