

Jesus and Mary College

University of Delhi
Chanakyapuri, New Delhi - 110021
Accredited by NAAC with "A" Grade



Tel No. : +(91)-(011)-26110041, 26875400
Fax No. : +(91)-(011)-24105466
Website : <http://www.jmc.ac.in>
Email Id : admin@jmc.ac.in
info@jmc.ac.in
principal@jmc.ac.in

Jesus and Mary College
Chanakyapuri, New Delhi

Minutes of the Online Meeting held on 5th January 2022, 4:00 pm

The following members were present:

1. Dr. Pavitra Bhardwaj (IQAC Co-ordinator)
2. Dr. Amrita Sastry
3. Dr. Rama Saxena
4. Ms. Smita Gupta
5. Prof. Reena Marwah
6. Dr. Shefali Mishra
7. Prof. Amita Tiwari
8. Dr. Sona V Andrew
9. Mr. Jobin Thomas

IQAC Representatives from all Departments

1. Meeting began with a short prayer by Dr. Pavitra Bhardwaj. She conveyed Dr. Sandra Joseph's inability to join.
2. The role and responsibilities of department representatives was discussed with a demonstration of the Software module by Dr Pavitra Bhardwaj
3. It was shared that the department representatives would act as a link between IQAC and departments – all communication from the IQAC will be communicated via the representative, they will act as nodal point to transmit information to faculty and students of their respective departments.
4. Dr. Pavitra Bhardwaj demonstrated the use of three modules developed for capturing Faculty, Student and Student Progression data through a customised software.
5. It was agreed that each faculty mentor would ensure that their respective student mentees filled in the Student Profile and Progression data.
6. Dr. Pavitra informed the team that it is targeted by end of this month, systems will be ready to take in information for the first three modules. Before February 2022, all systems to start gathering data
7. The members of the IQAC also deliberated upon the issue of Cultural Societies and Clubs in the College and the need to streamline their practices and policies. In this regard the members made the following recommendations to be placed before the Principal for her perusal and necessary action.
 - a) **Initiation:** No Society or club shall be initiated under the aegis of any particular department . All Societies will be administered and governed at the College level only.
 - b) To start any new society, the concept, need, purpose, minimum number of members, Number and nature of activities planned for an year and the name(s) of faculty mentor involved in the faculty must be submitted to the IQAC. After the approval of the IQAC, the same will be forwarded for the final decision by the Principal.

Jesus and Mary College

University of Delhi
Chanakyapuri, New Delhi - 110021

Accredited by NAAC with "A" Grade



Tel No. : +(91)-(011)-26110041, 26875400

Fax No. : +(91)-(011)-24105466

Website : <http://www.jmc.ac.in>

Email Id : admin@jmc.ac.in

info@jmc.ac.in

principal@jmc.ac.in

- c) **Elections:** The elections of all societies to be held simultaneously, on a single date decided by the College in consultation with the Student Council and Society Convenors
- d) **Fund Raising Activities** by any society will only be allowed after the consent of the Faculty Convenor and the Principal.
- e) The Principal, may consult the TiCs and Society convenors to consider merging or dissolving societies/cells which have not been very active and their scope and objectives closely align with any other society of the College.
- f) **Convenorship :**
 - Only Permanent Faculty to be the Convenor of a Society.
 - The term for Convenor will be strictly for two years, unless extended by the Principal.
 - A Faculty can be the Convenor of only ONE society during an academic year, though he/she can be the member of more than one society.

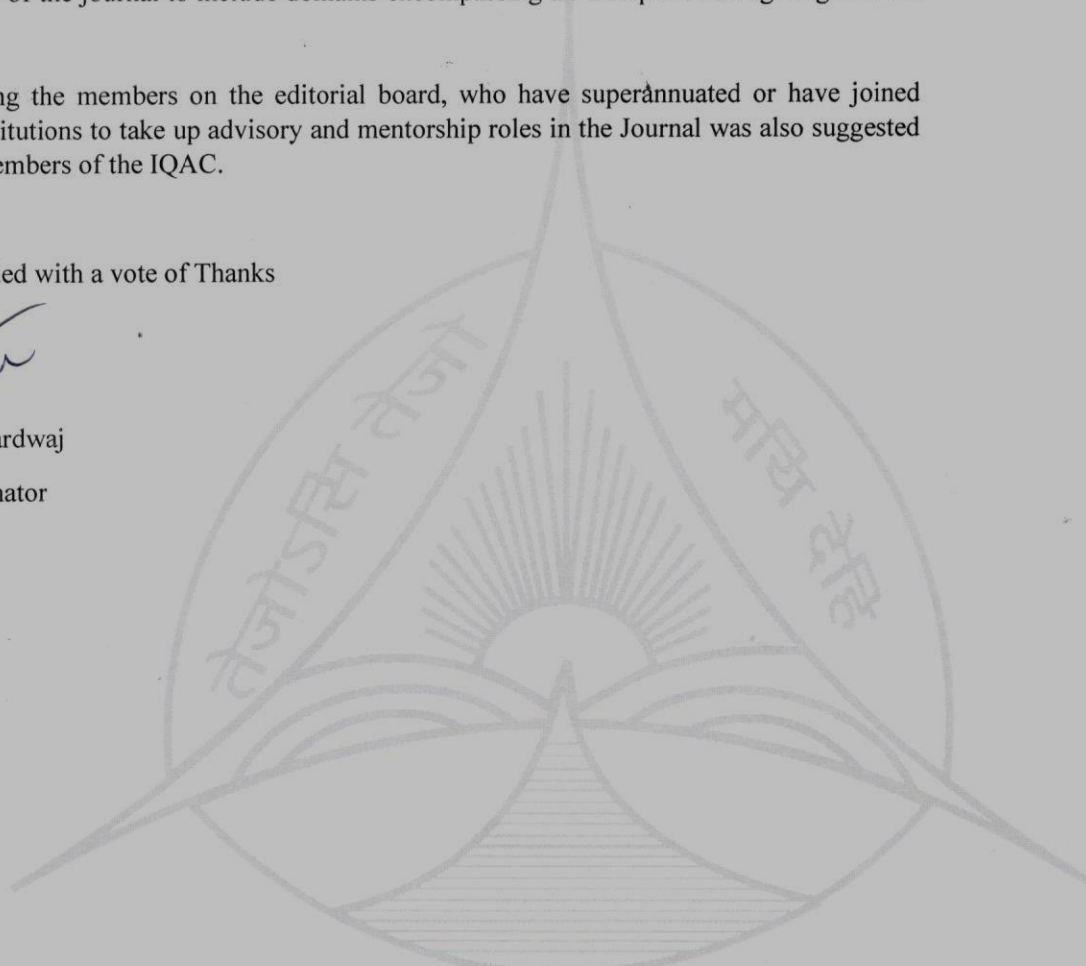
8. In order to address the concerns about limited research by the faculty members the IQAC also took cognizance about the need to synergise the College Journal and suggested the following points to be placed before the Research and Principal, the editorial board and the Collaboration Committee:

- a) The members agreed that there was a need to expand the editorial board of the College Journal, The JMC Review. It was suggested that subsuming the journal under the College Research and Collaboration Committee would help add more vigour and visibility to the journal both within the College as well as outside.
- b) The Principal of the College should be designated as the Editor-in-Chief of the Journal.
- c) Keeping in mind the necessity of encouraging research in the College, it is vital to broaden the scope of the journal to include domains encompassing all disciplines being taught at the College.
- d) Requesting the members on the editorial board, who have superannuated or have joined other institutions to take up advisory and mentorship roles in the Journal was also suggested by the members of the IQAC.

9. The meeting ended with a vote of Thanks

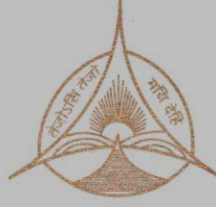
Dr Pavitra Bhardwaj

IQAC Co-ordinator



Jesus and Mary College

University of Delhi
Chanakyapuri, New Delhi - 110021
Accredited by NAAC with "A" Grade



Tel No. : +(91)-(011)-26110041, 26875400
Fax No. : +(91)-(011)-24105466
Website : <http://www.jmc.ac.in>
Email Id : admin@jmc.ac.in
info@jmc.ac.in
principal@jmc.ac.in

Dr. Pavitra Bhardwaj
(IQAC Co-ordinator)

Dr. Amrita Sastry

Dr. Rama Saxena

Ms. Smita Gupta

Prof. Reena Marwah

Dr. Shefali Mishra

Prof. Amita Tiwari

Dr. Sona V Andrew

Mr. Jobin Thomas

