

## DEPARTMENT OF HINDI

### INTERNAL AUDIT REPORT

2015-16

#### Observations:

- The department has highly qualified and experienced faculty.
- The number of magazines, journals, Granthavakis (complete works) of eminent writers, and range of dictionaries, encyclopaedias, thesaurus and mythological dictionaries available in the library is quite impressive.
- The initiative of the department to form the students' group "ECO-FRIENDS" is highly appreciable. It encourages awareness on environmental issues like electricity and water conservation, cleanliness and pollution etc.

#### Suggestions:

- Lecture and tutorial plan with expected learning goals should be given to students with complete reading list.
- These readings and issues arising out of them can be discussed in lecture or tutorial classes as a follow up.
- To enhance the overall development of students, the department of students, the department could focus on:
  1. making them vocationally strong
  2. personality development
  3. creating awareness about our cultural heritage.
- Activities like street plays, creative writing and poetry reading to be encouraged.
- Besides regular lectures, students should be encouraged to learn from self-learning methods like e-journals and virtual lessons from ILL, YouTube etc. Teachers can also share extra reading material and information on relevant videos on the internet.
- Weak students to be given extra time and bright students to be suggested extra reading material to sharpen their skills.

*Alka Marwaha*

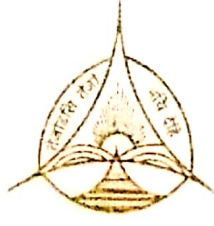
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**IQAC Co-ordinator**

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**DEPARTMENT OF HINDI**  
**INTERNAL AUDIT REPORT**  
**2016-17**

**Observations:**

- The Department of Hindi presented a comprehensive report and it is evident that the Department has initiated and is engaged in a wide range of activities.
- It is laudable that every member of the Department's Faculty has a doctorate, indicating the high academic standards of the faculty.
- The fact that the Hindi Department considers their students as their biggest strength is appreciable.
- It is also noted that the faculty adopts innovative methods to make students see the complexities of language as a medium of communication and realize literature's special bond with life.

**Suggestions:**

- The Department of Hindi could look more closely at some of the challenges they face in bringing their students into the mainstream.
- It is suggested that the Department could think about starting short-term English-speaking courses for their students to enable them to gain self-confidence.

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**DEPARTMENT OF HINDI**  
**INTERNAL AUDIT REPORT**  
**2017-18**

**Observations:**

- The Department celebrated the Golden Jubilee year quite impressively by organizing various events and activities on National Harmony and Integration
- The highlight was the one act play, 'Untitled' organized by Hindi Sahitya Sabha acted by famous theatre and film artist 'Lushin Dubey' produced and directed by renowned theatre group ASMITA.
- The Department organized Alumni Get together on 24<sup>th</sup> Feb 2018 attended by 30 ex-students.
- The workshop on Personality Development in collaboration with Chetna (NGO) is quite appreciable. More such workshops on Soft Skills can be organised.

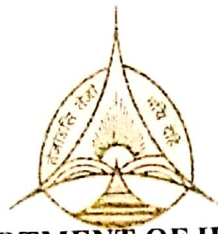
**Suggestions:**

- The Department can conduct outreach programmes through Student Projects.
- To start working on the introduction of BA Degree as an introductory course in Media and Journalism.
- Mentor-Ward system to be streamlined.
- Apply for UGC National Seminars.
- Apply for Minor Major Research Projects.

*Alka Marwaha*

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**IQAC Co-ordinator**



## DEPARTMENT OF HINDI

### INTERNAL AUDIT REPORT

2018-19

#### Observations:

- Active Participation of teachers in Research Methodology Workshops organized by IQAC.
- Student Teacher Ratio for BA Programme or any other course except Hindi (hons) is not to be mentioned in the PPT.
- The department reflects a healthy diversity of students from various social, economic, regional and cultural sections of the society.
- Students are encouraged to undertake projects on topics relevant to day to day life.
- Innovative pedagogical methods used are quite commendable.
- Good Practice of the Department to teach in the outdoor locations.
- Mentor-Ward system is being properly implemented.

#### Suggestions:

- Since there are large number of students from economically weaker section of the society or from traditional backgrounds, more programs on Personality Development, Life Skills and Communication Skills should be conducted/organized by the departments for their personal grooming and self-esteem.
- Share the evidence of the audio-video recording of lectures as mentioned in the PPT.
- ICT tools should be used extensively in teaching-learning process.
- Annual Alumni should be made an annual feature.
- Maintain proper record of student progression on an yearly basis which should include the details of students going for higher education, undertaking competitive exams like CAT/GRE/SLET/NET/GMAT, etc along with their certificates and their employment details with name of employer and pay package.
- The Department should seek opportunities to apply for sponsored Seminars from various agencies including UGC.
- Proper documentation of the meetings with the students under the mentorship program to be maintained.
- It is heartening to see the mentorship programme being observed unscrupulously by the department.
- Maintain proper reports (with list of students and Geo-Tagged photos) of all projects, field trips, internships/ any other social extension activity.

*Anamrahs*

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**IQAC Co-ordinator**