

DEPARTMENTAL REPORT PROFORMA

Report for the Department of Elementary Education Year 2016 – 2017

1. Name of the Teacher Incharge of the Department: **Dr. Alka Sehgal**
2. Attendance 2016- 2017

Teacher	Class	No. and Topic of Paper	No. of Lectures Delivered	No. of students in different attendance categories					
				85% & above	80% & above but less than 85%	75% & above but less than 80%	70% above but less than 75%	66.6% & above but less than 70%	Less than 66.6%

3. College Society for which teachers in the Department are responsible:

Name of Teacher	Society	Indicate Convenor/Member	No. of students participated	Venue	Date
Dr. Alka Sehgal	Internal Quality Assurance Committee Core Committee- Montage Coordinator: Add-on Courses Business Advisory Board- Enactus	Member			
Ms. Charu Gupta	JMC Education Programme	Convenor	Various events organised	JMC	08/09/16, 20/10/16, 18/01/17,

					30/01/17, 14/02/17, 28/02/17, 08/03/17, 25/04/17
Ms.ChhayaChanchal	Hindi debating society	Member	Various events organised	JMC	
Ms. Garima Aggarwal	Green Society	Member	7 events		25/1/17 1/2/17 8/2/17 16/2/17 1-3/3/17 11/3/17 21/3/17
Ms. Mansi Aneja	Green Society	Member	7 events		25/1/17 1/2/17 8/2/17 16/2/17 1-3/3/17 11/3/17 21/3/17
Ms.Rashi Mukhopadhyay	Manthan- Hindi Debating Equal Opportunity Cell	Convenor Member	3 events organized 3 events organised	JMC JMC	14/09/16, 3/11/16, 17/02/17 16/01/17, 17/02/17, 06/03/17
Ms.Sona Andrew	Student Aid Fund	Member			
Ms.Sonika Chauhan	JMC Education Programme	Member	Various events organized	JMC	08/09/16, 20/10/16, 18/01/17, 30/01/17, 14/02/17, 28/02/17, 08/03/17, 25/04/17
Dr. Susmita Ram	Green society	Co-convenor			

	Study Leave Committee	Member			
Dr. Usha Udaar	JMC Education Programme	Member	Various events organized	JMC	08/09/16, 20/10/16, 18/01/17, 30/01/17, 14/02/17, 28/02/17, 08/03/17, 25/04/17
Dr. Vanita Chopra	Green Society	Member			

4. Co-curricular programmes arranged by the Department:

Name of Teacher	Programme	Teachers Involved	Award, if any	Venue	Date
Dr. Alka Sehgal	Aaagaz and Gijubhai Memorial Lecture	Convenor		JMC	November 11, 2016
Ms. Charu Gupta	Workshop for Pedagogy of Mathematics students: Hands-on technology (GeoGebra)			Computer Lab, JMC	11th Jan, 2017
Ms. Chhaya Chanchal	Aaagaz and Gijubhai Memorial Lecture	Co-convenor		JMC	November 11, 2016
Ms. Garima Aggarwal	Organized the screening of 'Bioscope', a documentary by Nirantar based on issues of construction of social Identity				October, 18, 2016
Dr. Susmita Ram	Field trip to the National Science Centre			New Delhi	10-02-2017
Dr. Usha Udaar	Methods and Practices of			JMC	

	Language Acquisition Studies				
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5. Students in the Department who participated in extra-mural, co-curricular activities within and outside College:

Name of the student	Programme	Teacher Involved	Award (If Any)	Venue	Date
Ist Year					
1.Ria Gandotra	Poetry slam (In pursuit of poetry) organized by WSC			JMC	8th March,2017
2. Silvi Wilson	Street Play			Gargi college	25 October 2016
3. Garima Mittal	Write me a tale Slogan writing competition. Writestry Spin-o-spell			Lady Shri Ram College(online) Green society JMC	4th feb 2017 8 March 2017 11 November 2016
4. Garima Batra	Street Play Photo matters			Gargi College JMC	25th October 2016 11 November 2016
5.Sanjana saklani	Fresher's Quiz		3rd position	Curios'us'- English Quiz society, JMC	14 September 2016
6. Anushka Kandpal	Fresher's Quiz		3rd position	Curios'us'- English Quiz society, JMC	14 September 2016

Name of the student	Programme	Teacher Involved	Award (If Any)	Venue	Date
IInd Year					
1. Simranjeet Kaur	Aagaaz (Reflection on documentary and spin-o-spell)		Participation Certificate	JMC	Nov 11, 2016
2. Sharon Bhattacharjee	Aagaaz (Reflection on documentary and spin-o-spell) NCC Camp, Delhi Cant		Participation Certificate	JMC	Nov 11, 2016 May 30- June 8 2016
3. Bharti	Aagaaz (Artistry and spin-o-spell) Aagaaz choreography act Aagaaz core team Rangoli Making on Independence day		Participation Certificate	JMC	Nov 11, 2016
4. Pallavi Kaushik	NCC Camp "Cate"		Awarded as best camp Senior.	S. S. Vatika, Surat Nagar-part-2, Gurugram.	Aug 15, 2016
5. Mamta	NCC Camp "Pre RDC cum Cate"		First Prize Second Prize Second Prize		May 30, 2016 June 8, 2016 Dec 12,

	Poem Recitation conducted by Ministry of Youth affairs (Swachhta project Launching function)		Participation Certificate	JMC	2016, Dec 12, 2016
6. Ronika Budhiraja	NCC Camp "Cate" In the same participated in		Participation Certificate	JMC	Oct, 3, 2016
7. Andrea Jane Cross	Poster making competition Slogan writing competition Group Dance		Participation Certificate	JMC	19-18 Dec 2016
8. Annie Michael	Aagaaz core team, photo matters, choreography		Participation Certificate	JMC	
	Aagaaz (Reflection on documentary and spin-o-spell)		Participation Certificate		Nov 11, 2016
9. Neetu	Aagaaz (Reflection on documentary, spin-o-spell and photomatters)		Consolation certificate (IV position)		Nov 11, 2016
	Aagaaz (Reflection on documentary, spin-o-spell)		consolation certificate (IV position)	Hall, Rashtriya	Nov 11, 2016
10. Shalin Ann Philip					

	and Choreography)			garima	
11. Namrata	Green Revolution Global Certificate Programme Rashtriya Bhakti KaayapaathPratiyogita		II prize	JMC	Nov 11, 2016
	Poem [Hindi diwassamaroh]				Year 2016
12. Shweta Bhatia	Aagaaz (core team, choreography)		Participation Certificate	JMC	29 Aug - 2016
13. AarushiBatra	NCC Catc camp (Drill competition)		first prize	Delhi cant	Sep 14, 2016
14. Bhawna	Aagaaz (reflection on documentary, spin o spell, choreography)		Participation Certificate	JMC	Nov 11, 2016
	Poem Recitation conducted by Ministry of Youth affairs (Swachhta project Launching function)			S. S. Vatika, Surat Nagar-part-2 , Gurugram	30 may -8 June 2016
15. Aakriti Sharma	Aagaaz, (Choreography, core team) NCC CATC Camp (group singing)			JMC	Nov 11, 2016

16. Sakshi Arora	<p>NCC CATC camp</p> <p>Extempoary</p> <p>NCC Catc Camp</p> <p>participated in declamation competition</p>		<p>Participation Certificate</p> <p>first prize</p>	<p>Safdarjung</p>	<p>Oct, 3, 2016</p> <p>Nov 11, 2016</p>
17. Sakshi Mishra	<ul style="list-style-type: none"> ▪participated in slogan writing competition ▪participated in poster making competition ▪participated in group singing 		<p>first prize</p>		<p>3rd dec-12th Dec 2016</p> <p>3rd dec-12th Dec 2016</p>
18 Kumari Himani	<p>Hindi diwassaroh</p> <p>Participated in debate competition (hindi cinema kasamaj par prabhav)</p> <ul style="list-style-type: none"> ▪participated in swarachitkavita 			<p>JMC</p>	<p>19 dec 16-29 dec 16</p> <p>Sep 14, 16</p>

IIIrd Year					
1.Srishti	Debate competition, Vigilance Awareness week	-	1000 Rs cash (3rd prize)	MPH , JMC	3rd November , 2016
2. Monu kumara	Debate competition, Vigilance Awareness week	-	2000 Rs cash (2nd prize)	MPH , JMC	3rd November , 2016
3. Nidhi Sharma	Nukkad natak	-	Nil	Gargi college	25 October, 2016
4. Neha Sharma	Phantom , still image analysis, Society-WDC	-	Nil	JMC	08March, 2017
	Phantom , still image analysis, Society-WDC	-	Nil	JMC	08March, 2017
5.Deepali Sah	Did three events of Hindi debating society as the President	Rashi mukhopadhyay (Convener)	Nil	JMC	03 November, 2017

5. Number of students of the Department who have participated in Community Development programmes:

Year	NSS	JMCEP	WDC	NCC	Peace	Green	Any other
I Year	-	-	-	-			
II Year	3			11			17
III Year			1	1		1	

6. University assignments undertaken by teachers of the Department. (Please do not disclose paper setting and Examination duties)

Dr. Alka Sehgal, Member, Core Committee, B.El.Ed, Curriculum Revision
 Ms.Mansi Aneja, B.El.Ed Curriculum Review Committee (BCE, CS, SPM)
 Ms. Rashi Mukhopadhyay , Coordinator, Child Development Course (Learner Studies Group), B.El.Ed Curriculum Review
 Ms. Sonika Chauhan, Member, B.El.Ed Curriculum Review Committee
 Dr. Susmita Ram, member of the Committee of Courses, Faculty of Education, University of Delhi.
 Member of the B.El.Ed committee, Faculty of Education, Univ. of Delhi to restructure the practicals of theatre and Arts and Aesthetics
 Dr.Vanita Chopra, Involved in B.El.Ed curriculum review - Member of Language team

Any other-

Dr. Susmita Ram , Member of a committee for the restructuring of the Course on Early Childhood Care and Education by the SCERT.
 Conducted three workshops in EVS teaching for primary teachers of NDMC schools, 13-15,feb 2017.

A special invitee for the B.El.Ed Course restructuring by the NCTE for the science and EVS theory papers and theatre and Arts and Aesthetics practicals.

Ms. Sona Andrew, Academic achievement
 Submitted Phd thesis.

7. Publications (books, research papers/articles and book reviews) by members of the Department during the course of the academic year.

Aneja, Mansi.(2016).Selection and Distribution of Knowledge in a School Curriculum: Exploring Some Factors.In Sandeep. Kumar (Ed.), <i>Reader in Social Theory of Education:Context of India</i> (Chapter-10). New Delhi:Research Media
Aggarwal, Garima (2015), Mikhail Bakhtin and His Response to Authoritative Discourse, Contemporary Education Dialogue, ISSN (Online): 2249 – 5320, ISSN (Print): 0973 – 1849, 87-109. Aggarwal, Garima (2016), Understanding Discourse; from Theory to Method, Educational Quest, ISSN (Online): 2230-7311, ISSN (Print): 0976-7258, 219-224. Aggarwal, Garima (2017), Widening the lens of inquiry; viewing classroom culture and construction of self through dialogue, MERI Journal of Education, ISSN 0974-2085, 1-16.
Chopra, Vanita (2016), Continuous and comprehensive evaluation: A critical perspective , Germany, Scholar’s Press, 9783659839078 Chopra, Vanita(2017), CCE-Gap between theory and Practice , Fortell, 2229-6557 (under publication) Chopra, Vanita (2015), Assessing spoken skills, International journal of research and reviews , 30-33 Chopra, Vanita (2015), ICT- A friend or phobia for Hindi medium pre-service teachers, Haryana, Balaji publications, 9789382073369 (Chapter in an edited book)

Chopra, Vanita (2015), Curriculum of teacher education programme : What do teacher educators say ?, MIER journal of Educational Studies , 0976-8203, 225-234

Gupta C. (to be published), Culturally Responsive Mathematics Teaching: Implications for Teacher Preparation and Professional Development, Journal of Indian Education, ISSN No. 0377-0435

“Educational Exclusion”, (with Raushan Kumar), AK Publications, New Delhi, 2014, ISBN 978-93-85022-18-0. “NavUdaarvadAurShiksha ”, YUGANTAR TODAY, ANK 10, VARSH-1, New Delhi, Feb 2015, ISSN 2349-1043.

Chauhan, Sonika (2016) Understanding Philosophical Orientations of Paulo Freire, New Delhi, Journal of Indian Education, ISSN No. 0377-0435.

Mukhopadhyay, R. (2017). Understanding morality and its development in children: a theoretical viewpoint. *MERI Journal of Education*, Volume XII, Number 1, April 2017, ISSN 09742085, pp 39-52

Udaar, Usha. (in press). Understanding Ergative Case Licensing in Haryanavi. In *Exploring the Syntax and Semantics of South Asian Languages*, eds. Reena Ashem, Gurmeet Kaur and Usha Udaar. UK: Cambridge Scholars Publishing.

Udaar, Usha. (in press). In *Exploring the Syntax and Semantics of South Asian Languages*, eds. Reena Ashem, Gurmeet Kaur and Usha Udaar. UK: Cambridge Scholars Publishing.

8. Participation of faculty in:

- a. International conferences held abroad, with topic, place and dates
- b. Conferences held in India, with topic, place and dates
- c. Refresher & Orientation courses (as resource persons)

Name of the Teacher	Dept.	Name of Conference/ Seminar/Meeting/	Nature of Participation	Venue	Date
Ms. Rashi Mukhopadhyay	Elementary Education	International Conference on Comprehensive Mental Health Services in Formal Education System & CCIs	Paper Presenter	New Delhi	17 December 2016
Ms. Charu Gupta	Elementary Education	Innovations in Mathematics	Attended	Lady Shri Ram College for Women	3rd and 4th March,

		Education: Current Trends and Issues - National Conference for Mathematics Teachers and Teacher Educators			2017
Ms.Mansi Aneja	Elementary Education	International Education Conference 2016 Teacher Education: Challenges, Opportunities and Strategies Faculty of Education, Jamia Milia Islamia ‘ Contextualising the Everyday Dilemmas of A Teacher in A School’	Paper Presenter		
Ms.Sona Andrew	Elementary Education	International Education Conference 2016 Teacher Education: Challenges, Opportunities and Strategies Faculty of Education, Jamia Milia Islamia ‘ Contextualising the Everyday Dilemmas of A Teacher in A School’	Paper Presenter		
Ms.Chhaya	Elementary	MHRD, Govt of	Presented	Central Institute of Education, University of	11-12

Chanchal	Education	India Sponsored National Seminar UGC-HRDC Workshop ICSSR Sponsored National Seminar	paper Participated Presented paper	Delhi Centre for Professional Development in Higher Education, University of Delhi Rajdhani College, University of Delhi	February 2016 July 06, 2105 to July 11, 2015 20-21 March 2015
Dr. Vanita Chopra		National conference on Language, Literature and Society Conducted an online talk on Assessing spoken skills International ELT conference	Presenter	http://www.teachingenglish.org.uk/article/mamta-saluja-vanita-chopra-assessing-speaking-skills#sthash.G9eUOAWv.xiqq	8 th October, 2016
Ms. Sonika Chauhan	Elementary Education	Comparative Educational Destinies: Visions, Dilemmas and Challenges	Paper Presenter	S.V.University	

9. Honours received by faculty members at the international/national level

Dr. Vanita Chopra

Invited to be a part of SOF project with British Council in designing International English Olympiad paper, 2016

Involved with NCERT (National Council for Educational Research and Training) to develop materials (supplementary book) in relation to designing activities for Government school teachers from class 1-5 for enhancing the speaking skill of their students, 2015-16

Member of the editorial board of European Journal of Educational studies from April 22, 2016- April 22 , 2017

10. Talks and Seminars (National/International) organized by the Department

11. Outstanding visitors to the Department in the course of the academic year:

Name	Designation	Purpose of visit	Date
Dr. Geeta Menon	Senior Consultant, UNICEF,India., SG- ELE. SG for Education, Livelihood and Empowerment. Previous- Education Specialist, Regional Office for South Asia Region UNICEF, Care USA, Care India.	Keynote speaker in Department Annual Festival Aagaaz, 2016 and Gijubhai Memorial Lecture. Theme- ‘Shifting agendas of childhood; subaltern perspectives’	November 11, 2016
Ms.Vinita Krishna	Freelance story teller	Session with second year students	September, 2016
Ms.Ruchi Kaushik	Associate Professor , SRCC	Workshop on materials development with third year students	11 th January, 2017
Mr.Kamal Pruthi	Freelance story teller , writer and performer	Workshop with second year students	December, 2017
Dr. Sonika Kaushik	Asst. Professor , Reading cell, NCERT	Workshop on children’s literature	
Mr.R. Meganathan	Associate Professor, Dept. of Languages , NCERT	Workshop with fourth year students on pedagogy of language	24 th August,2016
Dr. Sanjeev Rai	Freelancer. Formerly- Education Specialist, Care India	Workshop with fourth year students on Gender and Conflict	August 2016

12. No. of Department meetings held in the course of the academic year: Documentation of meetings with proper Agenda and Minutes

13. Library: Budget for the year and its utilization

- a) Total no. of books appertaining to the subject in the College Library- **1104**
- b) Amount of Library Budget available to the Department- **Rs.15729**
- c) No. of new books added to the library for the Department in the year 2016-17- **21**

14. Laboratory Budget for the year: **Not Applicable**

- a. Indicate advantages experienced by the Department in the day to day work
- b. Disadvantages experienced by the Department
- c. Suggestions, if any

15. List of students who were awarded merit certificate

Aarushi Batra (II year) - Secured first position in College and University both in First year from B.El.Ed JMC. Received Merit certificate for the same with a cash prize of Rs. 500.

16. Alumni Day and other Alumni related activities/events held during the year

Alumna participation in Aagaaz

17. Review and Comparison with previous year's Department report.

18. SWOC Analysis

Extremely diligent and dedicated team of faculty and supportive environment in college. Lot of ad-hoc teachers which adds to emotional anxiety and impacts the **stability of the department**.

19. Future Plans

We need to develop our Resource Room and make it more accessible and relevant to pre service and in service teachers. More focused faculty development programmes need to be organized.

**Proforma for the Society Report
2014 -2015**

1. Name of the Society

2. Name of the Teacher Convenor and other members
3. No. of students enrolled in the Society
4. Names of Student President/Vice-President and other Office Bearers
5. Events /Talks by eminent personnel/organized/ attended in the academic year (in the chronological order with full details)
6. Achievements/Recognitions/Awards won
7. Social extension activities undertaken by the Society (both within and outside the College)
8. Minutes of the meetings held during the years
9. Record of attendance of participation by students:

0% - 25%

25% - 50%

50% - 75%

75% - 90%

Above 90%

10. Any other significant information