

IQAC ANNUAL DEPARTMENTAL REPORT

Report for the Department of B.A. PROGRAMME Year 2020-21

(Information should be compiled for the period starting from 1st July 2020 to 30th June 2021)

*Submit the report by 15th August 2021 on iqac.coordinator@jmc.ac.in

Name of the Teacher In-Charge of the Department: Dr. Dinesh Adlakha

PART A

1. List of courses (subjects) offered across the department during the year

Program code	Program Name	Course code	Course Name	Year of introduction
501: (CBCS)B.A(Programme)	B.A(Program)		Computer science French Spanish Philosophy Environmental Science	1968

2. Courses (Subjects) that include experiential learning through project work/field work/internship (if applicable)

Program name	Program code	Name of the Course that include experiential learning through project work/field work/internship	Course code	Year of offering	List of the students studied course on experiential learning through project work/field work/internship	Number of students	Link to the relevant document (List of all the students, geotagged photographs, reports of the projects, field trips, internships, etc
B. A. Prog Courses and B.Com Prog		Environmental Studies	7218 2801	2020 (I Sem)	Annexure 1 & Annexure 2	491	Annexure (Sample Field Trip Report 1. Report 2), Annexure 6
(i) BA Eco (H) (ii) BA Pol Sc (H) (iii) BA Eng (H) (iv) BA Pysch (H) (v) B Com Section A (H)		Environmental Studies		2021 (II Sem)	Annexure 3	238	Annexure 7 (Sample Field Trip Report 3)

3. Placement of outgoing students (On and Off-Campus Placements):

Year	Name of student placed	Contact Details of the student	Program graduated from	Name of the employer with contact details	Pay package at appointment (In INR per annum)	On Campus or Off Campus	Attach Appointment Letter

4. Students progressing to higher education (passing in the previous academic batch):

Name of student enrolling into higher education	Program graduated from	Name of institution joined	Name of programme admitted to	Proof of Admission (ID Card or Admission receipt)
Jyotika Kalra	(CA-ADV)	Netaji Subhas University of Technology	MBA	
Tarina Sethi	(CA-ADV)	Delhi engineering college	MBA	

Janaki Kriti	(ECO-ENT)	IGNOU	Masters in Economics	
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5. Students qualifying in state/national/ international level examinations

Sl.no	Year	Registration number/roll number for the exam	Names of students selected/qualified	Names of students selected/ qualified											Other examinations conducted by the State / Central Government Agencies (Specify)	Proof of Qualification
				NE T	SL ET	G A T E	G M A T	C A T	G R E	J A M	IEL TS	TOE FL	Ci vil Se rvi ce s	State gove rnme nt exam inati ons		
1																
2																

6. Co-curricular programmes arranged by the Department:

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

The Department of Computer Science organised a two day FDP on “**Online Teaching Tools**” for the faculty members of Jesus and Mary College on 24th and 25th July 2020.

5. Placement or Career related talks
6. Preparation for competitive exam, etc.

Name of the Event/Talk/Seminar	Date of the Event (DD-MM-YYYY)	Number of students participated	Number of Faculty Members participated	Short report containing details of names of students/staff, resource persons, geotagged photos, attendance sheets, etc.
Webinar on Butterfly Conservation.	<u>16. Sept, 2020</u>	100 (approx)	Dr. Divya Agarwal, Dr. Shweta Pardkar	Mr. Ishtiyak Ahmed by Bombay Natural History Society (Education Officer) (Annexure 5)

***Attendance Register with student's signature to be maintained.**

7. Workshops/Seminars/Conferences (National/International) organized by the Department

Year	Name of the workshop/ seminar/ conference	Number of Participants	Date From – To	Attach detailed report including number of participants, geotagged photos, etc)
2020-21	World Philosophy Day	Over 100	19-11-2020	Attached
2020-2021	National Conference on National Resources and Sustainable Development (NRSD)	Over 200	21-01-2020	(Annexure :Co-convenor NRSD)

8. Outstanding visitors to the Department in the course of the academic year:

Name	Designation	Purpose of visit	Date	Attach detailed report including number of participants, geotagged photos, etc)
Dr. Faiyaz Ahmed	Scientist at Yamuna Biodiversity Park	Online Field Visit	08. 02. 2021	100 participants, Annexure (Sample Field Trip Report 1. Report 2)
Ms. Preeti Vohra	Nature Education Officer	Online Field Visit	08. 02. 2021, 17. 12. 2020 16. 12. 2020 03.12. 2020	100 participants, Annexure (Sample Field Trip Report 1. Report 2)
Ms. Ranjeeta Kumari	Nature Education Officer	Online Field Visit	08. 02. 2021 16. 12. 2020	100 participants, Annexure (Sample Field Trip Report 1. Report 2)

9. No. of Department meetings held in the course of the academic year: ____04_

*Documentation of meetings with proper Agenda and Minutes to be maintained and kept with the department.

10. Library: Budget for the year and its utilization

a) Total no. of books/journals appertaining to the subject in the College Library:

b) Amount of Library Budget available to the Department: _____

c) No. of new books/journals added to the library for the Department in the year:

11. Laboratory Equipment available in the department (wherever applicable):

a) Budget of expenditure on maintenance of the equipment:

b) Actual expenditure on maintenance of the equipment:

c) Stock register of equipment purchased and discarded in the academic year

12. Alumni Day and other Alumni related activities/events held during the year

Name of the event	Number of Participants	Date	Report including list of alumni attending, geotagged photographs, alumni as resource persons, etc

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***Departments are suggested to maintain a proper alumni database with information related to placements, higher education, competitive exams, etc.**

13. Students in the Department who participated in academic events/competitions in other colleges and universities:

Name of Student	Class	Roll Number	Programme/Event/Competition	Award, if any (Attach the Certificate of Participation/Award)	Venue	Date	Attach photographs, if any
							Excel sheet and proofs attached.

14. List of students who were awarded honors/merit certificate/recognition from college and university or any other eminent institution:

Name of Student	Class	Roll Number	Nature of Merit/ Recognition (Attach the Certificate)	Attach photographs, if any

Muskaan Punj	B A Prog (SP-ADV)	190275	Paper presentation Certificate in National Conference NRMSD-2020 at the Jesus and Mary College, 21.Jan.2020	Annexure : Certificate Muskaan
Maleeha Maryam	B A Prog (Eco-Ent)	190895	CoP+25 International Climate Action (NAAC Accredited) Course by IARF (UN centre for excellence)	Annexure 4
Manishika Pawaia	B A Prog (Psy-Phil)	190607	CoP+25 International Climate Action (NAAC Accredited) Course by IARF (UN centre for excellence)	Annexure 4
Ruth Singh	B A Prog (PS-Socio)	190580	CoP+25 International Climate Action (NAAC Accredited) Course by IARF (UN centre for excellence)	Annexure 4
Muskaan Punj	B A Prog (Adv-Sp)	190275	CoP+25 International Climate Action (NAAC Accredited) Course by IARF (UN centre for excellence)	Annexure 4
Ananya Garkoti	B A Prog	190496	CoP+25 International Climate Action (NAAC Accredited)	Annexure 4

	(PS-Socio)		Course by IARF (UN centre for excellence)	
Jyotika Singh	B A Prog (Eco-Maths)	190562	CoP+25 International Climate Action (NAAC Accredited) Course by IARF (UN centre for excellence)	Annexure 4
Angela Dang	B A Prog (PS-Socio)	190222	CoP+25 International Climate Action (NAAC Accredited) Course by IARF (UN centre for excellence)	Annexure 4
Akshita Pareek	B A Prog (Psych-Socio)	190167	CoP+25 International Climate Action (NAAC Accredited) Course by IARF (UN centre for excellence)	Annexure 4
Sharanya Verma	B A Prog (Ent-Adv)	190364	CoP+25 International Climate Action (NAAC Accredited) Course by IARF (UN centre for excellence)	Annexure 4
Sarah Vinya Haqq	B A Prog (Psych-Philo)	190901	CoP+25 International Climate Action (NAAC Accredited) Course by IARF (UN centre for excellence)	Annexure 4

*Details of Sports/Cultural achievements to be provided in the society reports.

15. Number of students of the Department who have participated in Community Development programmes:

Year	NSS	JMCEP	WDC	NCC	Peace	Green	Departmental	Any other
I Year	2	nil	nil	2	2	5	2	2
II Year	nil	nil	nil	nil	nil	16	1	5
III Year	2	6	nil	nil	9	3	8	3

16. Number of awards and recognitions received for extension activities from government /government recognised bodies (only if done on department level)

Name of the activity	Name of the Award/ recognition for Institution for the Institution	Name of the Awarding government/ government recognised bodies	Year of award
Coordinator, Cop +25 International Climate Action (NAAC Accredited) Course	(i) Awarded certificate to the institution for successful implementation of the course. (ii) Gold medal awarded to Dr. Divya Agarwal for successful	IARF (United Nations Centre for Excellence) supported by the Ministry of Culture, Raman Science Centre.	2021

	implementation of the course.		
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17. Details and activities of Incubation Centre/Entrepreneurial Support Systems formed by the department

18. SWOC Analysis

Strengths

- (i) B.A. Program Department is offering a diverse number of courses. Thus, students from diverse backgrounds are the part of the department, making it resilient not being affected by socio, cultural and other adverse impacts.
- (ii) Diversity and inclusion is the biggest strength of the Department.
- (iii) State of the art infrastructure in lab
- (iv) Willing and enthusiastic students
- (v) Library and rich online content is available on all topics related to the subject
- (vi) Healthy student teacher relationship

Weakness

- (i) The prescribed curriculum has no provision of industrial training and exposure which is imperative for different fields like computer science.

Opportunity

- (i) Students learn from each other various cultural and academic skills. This helps develop their personality in multifacet ways, helping towards their professional and personal endeavors.
- (ii) Lot of Job opportunities are available in various courses Multi-national companies, hotels , banks and government sector owing to their comprehensive training in their respective disciplines.
- (iii) After completing graduation, there are various opportunities in higher education.

Dr. Pavitra Bhardwaj	BA(Programme) III Semester	Computer Networks and HTML	32 Lectures + 38 Practicals	11	6	1	2	1	15
	BA(Programme) I Semester	Computer Fundamentals	42 Lectures + 43 Practicals	21	5	4	1	4	5
	BA(Programme) II Semester	Database Management Systems	Lectures 39 + 28 Practicals	9	2	1	2	2	24
	BA(Programme) VI Semester	Information Security and Cyber Laws	26 Practicals	10	1	0	1	1	12
Dr. Shweta Paradkar	BA(Programme) VI Semester	Information Security and Cyber Laws	62 lectures	11	1	2	1	0	12
	BA(Programme) IV Semester	Multimedia systems and Applications	65 lectures	11	5	1	0	1	18
	BA(Programme) IV Semester(SEC)	Web Designing using HTML 5	23lectures+ 23 labs	9	0	0	4	6	21
	BA(Programme) V Semester	Programming With Python	62 lectures	7	5	0	4	1	7

	BA(Programme) V Semester(SEC)	Introduction to Linux	34 lectures	12	1	5	1	0	8
	BA(Programme) III Semester	Computer Networks and HTML	37 lectures	18	5	1	3	0	27
Dr. Roshan P Xalxo	B.A. Prog and B.Com Prog III sem (MIL)	Introduction to Indian Philosophy	67	07	02	04	02	01	12
	B.A. Prog, III Sem	Ethical Decision Making	49	20	05	07	07	0	13
	B.A. Prog Sem I	Logic	62	50	09	03	06	02	05
	B.A. Prog Sem VI	Critical Thinking and Decision making	39	02	01	04	03	02	27
	B.A. Prog, Sem II	Ethics	56	10	02	05	04	00	53
	B.A. Prog and B.Com Prog Sem II	Ethical Studies	58	02	03	03	01	01	42

Dr. Divya Agarwal	BA Prog. EVS1 (SP-HIS & SOCIO-HIS, HIS-PS) Sem I	Environmental Studies (EVS)	54	22	05	05	03	03	06
	BA Prog. EVS3 (SY-PY & SY- PE) Sem I	Environmental Studies (EVS)	29	22	63	02	02	03	13
	BA Prog. EVS5 (ADV-SP, ADV-CA & ADV-ENT) Sem I	Environmental Studies (EVS)	26	25	06	02	03	02	13
	BA Prog. EVS7 (PE-HS & PE- SY) Sem I	Environmental Studies (EVS)	23	12	02	01	02	01	24
	BA Prog. EVS6 (ECO- ENT, CA- MATHS, ECO- MATHS) Sem I	Environmental Studies (EVS)	50	21	05	09	03	01	10
	BA Hindi (H) Sem I	Environmental Studies (EVS)	53	08	02	05	02	02	02
Dr. Divya Agarwal	B.A. (Hons.) Eco Sem II	Environmental Studies (EVS)	61	14	05	04	03	03	03
	B.A. (Hons.) Pol. Sc. Sem II	Environmental Studies (EVS)	57	15	04	03	02	03	35
	B.A. (Hons.) Psych Sem II	Environmental Studies (EVS)	57	16	09	05	02	03	35
	B.A. (Hons.) Eng. Sem II	Environmental Studies (EVS)		30	15	06	04	02	14

	B.Com. (Hons.) Section A Sem II	Environmental Studies (EVS)	58	19	01	02	04	02	20
Dr. Ruchi Mishra	B.A. (Hons.) Sociology, Sem II	Environmental Studies (EVS)	55 Lectures	21	5	4	6	3	30
	B.A. (Hons.) History Sem II	Environmental Studies (EVS)	60 Lectures	18	2	3	3	4	11
	B.A. (Hons.) English Sem II	Environmental Studies (EVS)	22 Lectures	13	1	3	4	6	17
	B.Sc. (Hons.) Mathematics Sem II	Environmental Studies (EVS)	56 Lectures	33	2	4	1	0	3
	B.Com (Hons.), Sec-B, Sem II	Environmental Studies (EVS)	61 Lectures	8	3	3	3	0	32
	B.Com. Prog. Sem I	Environmental Studies (EVS)	43 Lectures	33	2	3	5	2	2
	BA Prog. EVS2 (EE-HS & EE- FR)	Environmental Studies (EVS)	53 Lectures	28	6	1	5	1	11
	BA Prog. EVS4 (FR-PH & PY- PH)	Environmental Studies (EVS)	46 Lectures	40	10	5	2	2	12
	BA Prog. EVS3 (SY-PY & SY- PE)	Environmental Studies (EVS)	24 Lectures	45	6	9	4	1	19
	BA Prog. EVS5 (ADV-SP, ADV-CA & ADV-ENT)	Environmental Studies (EVS)	26 Lectures	24	6	3	3	0	15

	BA Prog. EVS7 (PE-HS & PE-SY)	Environmental Studies (EVS)	24 Lectures	16	9	1	0	7	12
Sukham Panesar Chawla	B.A Prog., sem-1	Study of Language-1	62 Lectures	15	2	3	1	1	7
	B.A Prog., sem-2	Study of Language-2	42 Lectures	7	2	1	1	0	15
	B.A Prog., sem-3	Study of Language-3	64 Lectures	10	5	7	8	3	16
	B.A Prog., sem-4 SEC	French through audio-visuals:flms	21 Lectures	8	2	0	2	5	30
	B.A Prog., sem-5	Lifein France and Francophone countries	26 Lectures	2	2	2	0	0	40
	B.A Prog., sem-6	Children & Adolescent Literature	49 Lectures	4	2	2	2	2	35

2. College Society for which teachers in the Department are responsible:

Name of Teacher	Society	Indicate Conventor/Member	No. of students participated	Venue	Date

Dr. Dinesh Adlakha	Anti- ragging committee Anti-smoking committee Sports Committee				
Dr. Divya Agarwal	Green Society	Member			
Sukham P. Chawla	Magazine society	Member			
Dr. Roshan P Xalxo	Equal Opportunity Cell	Member	48	JMC	2020-21
Dr. Roshan p Xalxo	Enactus	Member	60	JMC	2020-21

*Details of events organized by the societies to be given in the society reports only.

- University assignments undertaken by teachers of the Department. (Paper setting for previous two semesters for which results are declared, syllabus committees, Member of Board of Studies, Member of Department Research Committee, etc)

Paper Setting

Name of the Teacher	Paper Name	Semester/Year	Supporting Documents/ Evidence
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Dr. Dinesh Adlakha	Study of Language-1,2,3,4	Study of Language-1,2,3,4	Email communication
Dr. Dinesh Adlakha	Life in Spain and Latin American countries	V/3rd year	Email communication
Dr. Dinesh Adlakha	Children and Adolescent Literature	VI/3rd year	Email communication
Shweta Paradkar	Search Engine Optimization	IV/2nd year	Email communication
Shweta Paradkar	Multimedia Systems and Applications	IV/2nd year	Email communication
Sukham P. Chawla	Study of Language-1,2,3,4	Study of Language-1,2,3,4	Email communication
Sukham P. Chawla	French through audio-visual:films	VI/2nd year	Email communication

Sukham P. Chawla	Life in France & Francophone Countries	V/3rd year	Email communication
Sukham P. Chawla	Children and Adolescent Literature	VI/3rd year	Email communication
Pavitra Bhardwaj	Computer Networks and internet Technologies	III	Email
Pavitra Bhardwaj	Computer Fundamentals	I	Email

Syllabus Committees, Member of Board of Studies, Member of Department Research Committee, etc

Name of the Teacher	Name of the Committee/Board which they are a member in	Tenure	Supporting Documents / Evidence
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Dr. Dinesh Adlakha	Board of Research Studies (ARTS)		E-mail communication
Dr. Dinesh Adlakha	Departmental Research Committee, GRS Department, D.U.		E-mail communication
Sukham P. Chawla	Syllabus Committee		E-mail communication

4. Publications (books, research papers/articles and book reviews) by members of the Department during the course of the academic year.

a) Number of research papers per teacher in the Journals notified on UGC website

Title of paper	Name of the author/s	Name of journal	Year of publication	ISSN number	Link to the recognition in UGC enlistment of the Journal /Digital Object Identifier (DOI) number		
					Link to website of the Journal	Link to article /paper /abstract of the article	Is it listed in UGC Care list/Scopus/Web of Science/other , mention
Cross sectional study on the role of public awareness in preventing the spread of Covid-19 outbreak	Manish Kaushik, Divya Agarwal, Anil K. Gupta	Postgraduate Medical Journal	2020	http://dx.doi.org/10.1136/postgradmedj-2020-138349	http://dx.doi.org/10.1136/postgradmedj-2020-138349	http://dx.doi.org/10.1136/postgradmedj-2020-138349	Scopus Listed
Digitalisation For Building Rural Entrepreneurship A Case Study Of India”	Dr Pavitra Bhardwaj	Tabu Eklabya	2020	ISSN No. 09769463			UGC Care List No 16
Peace building and Conflict Management :		Peace Woks	2020	ISSN 2320-1754			

Role of Information and Communication Technology							
A Meaning to Life	Dr. Roshan P Xalxo	JMC Review	2020	Online ISSN: 2456-9550	https://www.jmc.ac.in/uploads/staticfiles/jmcreview/vol4/Roshan%20Praveen%20Xalxo%20Book%20Review%20The%20JMC%20Review%202020.pdf		

b) Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher

Sl. No	Name of the teacher	Title of the book/chapters published	Title of the paper	Title of the proceedings of the conference	Name of the conference	National / International	Year of publication	ISBN/SSN number of the proceeding	Affiliating Institute at the time of publication	Name of the publisher	Attach Cover Page, Title Page, Content Page
1.	Dr. Divya Agarwal	Text Reference: Food Processing waste to Biofuel: A sustainable Approach in in the edited volume Sustainable Food Management	Text Reference	Text Reference	Text Reference	International	20 21	ISBN: 978-981-15-8966-9, Online ISBN 978-981-15-8966-9	Jesus and Mary College	Springer, Singapore	pp- 371-386 Annexures: (Content Page),(Cover Page), First page of Chapter

5. Participation of faculty in:

a. International Conferences held abroad, with topic, place and dates

b. National/International Conferences held in India, with topic, place and dates

Name of the Teacher	Dept.	Name of Conference/ Seminar/Meeting/	Nature of Participation (participant/ resource person/ panelist)	Venue	Duration (from – to) (DD-MM-YYYY)	Attach Certificate of Participation
Dr Pavitra Bhardwaj	IQAC	International Webinar on the topic “ Higher Education Approaches and way forward ”	Resource Person	Online By Nandalal Borgohain City College, Dibrugarh, Assam	21 st July 2020	
	IQAC	Faculty Workshop Online Teaching Tools	Resource Person	Online by Jesus and Mary College	25 th July 2020	
	IQAC	Faculty Development Workshop Use of Google Classrooms for Pedagogical Purposes	Resource Person	Online by Lady Shriram College	22 nd August 2020	

	NCTE, Govt of India	National Webinar	Guest Speaker	Online, NCTE, Delhi	12th Novembe r 2020	
Sukham P. Chawla		International webinar	Participant	Online By Hachette, Paris	2nd June, 2021	

Dr. Shweta Paradkar		International Webinar on “Network-Based Approaches to Explore the Biological Data”	participant	Online by Maitreyi College, University of Delhi	24th July,2020	
Dr. Divya Agarwal		International Conference: Environment Health & Sustainable Development	Online	Online by Institute of Home Economic s	25.09.202 0 to 26.09.202 0	(Annexur e 9)

Dr. Divya Agarwal		Webinar on Emergencies in present and past context of Covid 19	Participant	Online by UNEP & NIDM	29. July, 2020	Annexure: 10
Dr. Divya Agarwal		Webinar on Environment and Urban Ecosystem	Participant	Online by Vivekananda College, University of Delhi	30. Sept.2020	Annexure: Webinar Certificate
Dr. Divya Agarwal		International Conference on Sustainability Education Webinar	Participant	Online by Mobius Foundation, CEE	9. Sept, 2020 to 10. Sept, 2020	Annexure: Dr. Divya

6. Teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)

(Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short Term Courses etc.)

Name of teacher who attended	Title of the program	Duration (from – to) (DD-MM-YYYY)	Nature of Participation (Participant or resource person)	Attach Certificate of Participation		
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Shweta Paradkar	“Data Analysis using Python”	24-06-21 to 28-06-21	participan t			
Dr. Divya Agarwal	Sustainable Building and Design Process	14-12-2020 to 18-12-2020	Particip ant		(Annexure CSE)	
Dr. Divya Agarwal	FDP: Online Teaching Tools	24/07/2020 to 25/07/2020	Particip ant		(Annexure DA FDP)	
Dr Ruchi Mishra	“Research Methodology and Data Analysis	24/03/21 to 07/04/2021	Participan t			
Dr Ruchi Mishra	Environmental Studies “21st Century Environmental Issues, Challenges And Solutions	15/07/21 to 29/07/21	Participan t			
SUKHA M P. CHAWLA	PROFLE + EVALUATION	JULY 2020 TO NOV 2020	Participan t			
SUKHA M P.	FDP: “ Online teaching tools”	24th-25th	Participan t			

CHAWL A		July 2020				
SUKHA M P. CHAWL A	FDP: 'Role of research and innovative methods in Digital Pedagogy for effective Foreign Language Education'	21st-26th June 2021	Resource Person			

7. Honours received by faculty members at the International/National level

Name of the teacher	Nature of Recognition	Granting Authority	Supporting Document
Dr Pavitra Bhardwaj	International	US State Department, USA	
Dr. Divya Agarwal	National	IARF (International Astrobiology Research Foindation, United Nations Centre for Excellence) supported by the Ministry of Culture, Raman Science Centre.	Gold medal awarded for successful implementation of the course,Cop+25 International Climate Action (NAAC Accredited) Course Annexure (Honour : IARF)

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8. Teachers of the Institution participating in the following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies

a) Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

b) Assessment /evaluation process of the affiliating University

Year	Name of teacher participated	Name of the body in which full time teacher participated

9. Teachers who have completed Ph.D/ D.M/M.Ch./D.N.B Super speciality/D.Sc./D.Litt. during the year

Name of full time teacher completing Ph.D./D.M/M.Ch./ D.N.B Superspeciality/ D.Sc./D.Litt.	Qualification (Ph.D./D.M/M.Ch./ D.N.B Superspeciality/D.Sc./D.Litt .)	Title of the Thesis	University	Attach Proof of Completion/Copy of Degree

12. Teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support/membership fee received (in INR)

13. Mentor Ward Report

Name of the Teacher	Issues Raised	Issues resolved
Dr. Dinesh Adlakha	Examination relation queries, specially the OBE, Academic questions, life after university	The examination related issues were discussed thread bare. Life in general, after University, including career choices was debated upon. Emphasis was laid on how to remain happy and spread happiness all-around.
Shweta Paradkar	Open Book Examination(OBE) related queries,Academic, career related queries,.	<p>Format and guidelines were explained w.r.t OBE . Application based case studies were discussed so that the students get a general idea on the type of questions they may be required to attempt.</p> <p>Future prospects after the completion of the course were discussed. Few pointers were given on different options for pursuing Masters .</p>
Dr Pavitra Bhardwaj	Issue of requirement of laptop to attend online classes	Arranged for laptops to be issued from the College
	Personal and Family issues being faced by some students, especially those who lost their close family members during the second wave of Covid-19 in April – May 2020	Provided all possible academic and personal counseling support which the students required .
Sukham P. Chawla	OBE related apprehensions, unavailability of facilities to be able to attend classes, personal	Cleared their apprehensions and provided all possible academic and personal counseling support which the students required .

	issues like casualties in the family.	
Dr. Ruchi Mishra	Issues related to attendance, syllabus, personal/family issues related to health, especially COVID-19 and insufficient access to internet to attend online classes	Resolved the issues and provided all possible academic and personal counseling support.
<u>Dr. Divya Agarwal</u>	<u>Questions related Covid</u>	<u>Solved the issues and provided academic, personal, health and career counseling.</u>

***Attach the Mentor Ward List of the department teacher-wise with the report.**

Instructions to fill the Departmental Report

- Programme means the degree. For example: B.A. Programme, B.A. Hons, etc.
- Course means the subjects taught within the Programme. For example: Human Resource Management, Calculus, etc.
- The departments are requested to maintain all the supporting documents/reports on a Google Drive Folder (via Department's Mail ID) and attach the link of the respective folder in the tables above.
- All the above information is mandatory to fill.