

BILL FORM - REIMBURSEMENT OF TUITION FEE

Approved Rs..... may be reimbursed to the above employee for the fees in respect of his/her children's as per forms duly filled is attached.

Submitted for order please.

PRINCIPAL

BURSAR

S. O. ACCOUNTS

LIVING ASSISTANT

JESUS AND MARY COLLEGE

CHANAKYAPUR, NEW DELHI

UNIVERSITY OF DELHI, REIMBURSEMENT OF TUITION FEE

FORM No. "2" (PART-2)

Children mentioned below in respect of whom reimbursement of tuition fee is claimed is/are wholly dependent upon me :

Date of Birth	School in which Studying	Class in which Studying	Monthly tuition fee actually payable	Tuition fee paid from	Amount of reimbursement claimed
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Tuition fee indicated against the child/each of the children had actually been paid by me vide certificate(s) from the institution(s) attached.

My wife is not a Central Govt. Servant.

My wife is a Central Govt. Servant and her pay does not exceed Rs. 1200/- but she will not claim reimbursement of tuition fee is/are in respect of our child/children. I the period covered by this claim, the child/children attended the school(s) regularly and did not absent himself/herself/themselves from the schools without proper reason during the period.

My wife/husband have not claimed the children's educational allowance in respect of the children mentioned above.

Change in the particulars given above which affect my eligibility for reimbursement of tuition fees, I undertake to intimate the same promptly and also to refund any, made.

(Stamp of the Institution)

X Strike out whatever is not applicable.

Note : (1) Certificate from the Head of the Institution should be furnished in the month of April and August every year covering the period as shown below :

Month of the Certificate	Period to be covered by the Certificate
April	August of the preceeding year to March of the Current year.
August	April to July of the Current Year.

Note : (2) If the students had been continuously studying in the same class during the periods.

August to March the first part of the Certificate April to July will not be necessary.