

JESUS AND MARY COLLEGE

Name _____ Roll No. _____ Course _____ Year _____

Date of submission this application _____

Dates for which leave to sought from _____ to _____ (both days inclusive)

Reason _____

Medical certificate issued by (to be attached) _____

Is this application being submitted within one week of returning to College after illness: Yes/No

If not then reasons there of _____

Details of classes missed: (attached an extra sheet of required)

Serial No.	Subject	No. of classes missed	Signature of teacher

Signature of Parent

Signature of Scholar

IMPT: 1. Condonation of attendance may be granted to exceptional case of serious illness or accident.
Absence on account of minor ailments will only be noted.

2. In case this application is not submitted within one week of returning to College then the absence will Only be noted and no condonation of attendance shall be granted any case.

(For Office Use)

Entered in Attendance Register

Signature of Principal

Name and signature