



NOTICE

Tuition Fee Reimbursement

13.02.2026

All the staff members eligible for tuition fee reimbursement are requested to fill the prescribed form and submit it along with the original fee receipt, duly attested by the competent authority, to **Mr. Ravi John (Accounts Office)**, for the **Financial Year 2025–26**, on or before **19.02.2025**.

Kindly note that no forms will be accepted after 19.02.2025.

The forms are available on the college website.

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Prof. Sr. Molly K. A.
Officiating Principal

JESUS AND MARY COLLEGE, CHANAKYAPURI, NEW DELHI-110021

BILL FORM - REIMBURSEMENT OF TUITION FEE

Name of the Employee			Period			Department		
S. No.	NAME OF THE CHILD	CLASS	FROM	TO	TOTAL MONTHS	RATE	AMOUNT PASSED	

Approved Rs..... may be reimbursed to the above employee for the fees in respect of his/her children's as per forms duly filled is attached.

Submitted for order please.

DEANING ASSISTANT

S. O. ACCOUNTS

BURSAR

PRINCIPAL

JESUS AND MARY COLLEGE

CHANAKYAPURI, NEW DELHI

UNIVERSITY OF DELHI

REIMBURSEMENT OF TUITION FEES

FORM NO. "2" (2000A-20)

✓ Children mentioned below in respect of whom reimbursement of tuition fee is claimed is/are wholly dependent upon me:

tion fee indicated against the child/each of the children had actually been paid by me vide certificate(s) from the institution(s) attached.

my wife is not a Central Govt. Servant.

My wife is a Central Govt. Servant and her pay does not exceed Rs. 1200/- but she will not claim reimbursement of tuition fee is/are in respect of our Child/Children.

During the period covered by this claim, the child/children attended the school(s) regularly and did not absent himself/herself/themselves from the schools without proper cause for a period exceeding one month.

and husband have not claimed the children's educational allowance in respect of the children mentioned above.

any change in the particulars given above which affect my eligibility for reimbursement of tuition fees, I undertake to intimation the same promptly and also to refund any, made.