

GUIDELINES

1. Use British, not American spelling.
2. Use 's' not 'z' in words like organise.
3. Use single ' ' quote marks throughout, double "" only for quote within a quote.
4. Indent/separate quotes from the text if they are more than 50 words.
5. Figures from one to nine in words, 10 and above in digits. However, age, weights, percentage and distance (3 km) always in digits. Use per cent not % in the text.
6. 19th century, not nineteenth.
7. Dates should be as: 12 March 2018.
8. Use 1990s for periods of time.
9. Notes and References must be separate. Notes should consist of explanatory text, not complete bibliographical details. This is the Anthropological style, or author: date system.

In text: According to Farmer (1998), ethnicity has tremendous capacity for survival'.

If there is a page reference: According to Farmer, 'ethnicity has tremendous capacity for survival (1998: 65–67).

Notes: Indicate placement in text with superscripts. Place text at the bottom of the relevant pages. If a reference has been part of this, it will be cited as above, with bibliographical details under 'References' at the end of the chapter. NOTE: References should consist of only those cited in the text.

Reference style:

1. Article in journal:

Ghosh, Partha. 1978. 'From Red Scare to McCarthyism', *China Report*, 2(6): 79–86.

2. Book:

Dumenil, G. and D. Levy. 2004. *Capital Resurgent*. Cambridge, MA: Harvard University Press.

3. Article In edited volume:

Anderson, Michael. 2004. 'India: Illusion of Free Labour', in Douglas Hay and Paul Craven (eds.), *Masters, Servants and Magistrates*. Chapel Hill and London: The University of North Carolina Press.

4. Edited book:

Hingorani, Anand (ed.). 1998.

5. Electronic:

Bhatia, Varinder. 2016. 'If no law, would have beheaded lakhs who don't say', available at <http://indianexpress.com/article/india/india-news/> (accessed on 3 September 2016).